

SAFE WORK PROCEDURE

Moving Oil Barrels with the Bobcat

This task may only be performed by trained personnel

Department: Souris Landfill	Written By: Tim Oliver	Approved By: Tim Oliver	Date Created: January 19, 2012	Date of Last Revision: July 4, 2012
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<p style="text-align: center;">Hazards Present:</p> <ul style="list-style-type: none"> -Bobcat boom in the air -Tipping of the bobcat if not on even ground -moving of dangerous goods 	<p style="text-align: center;">Personal Protective Equipment (PPE) or Devices Required:</p> <ul style="list-style-type: none"> -hearing protection -leather gloves -hard hat -all required PPE for this site 	<p style="text-align: center;">Additional Training Requirements:</p> <ul style="list-style-type: none"> -must be trained in the proper operation of the bobcat
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Safe Work Procedure:
<ol style="list-style-type: none"> 1. Do walk around check on Bobcat 2. All employees must be trained in the operation of the Bobcat prior to commencing work 3. This is a job that requires 2 people 4. Put the forks on the Bobcat 5. Slide the forks together so that the attachment for unloading the barrels can easily slide onto the forks 6. Locate the attachment, for unloading the barrels, and slide it on to the forks 7. Tighten the swing bolts to hold the attachment on to the forks 8. Move to the location where the barrels are in need of being moved 9. Lift the forks and have someone attach the chain to the attachment 10. Put the forks with the attachment, over top of the barrel keeping it a little to the side so that someone else can attach the chain to the barrels, without having to work under the forks 11. Straighen out the forks so that they are directly over top of the barrel, have the second person assist you with this. 12. Lift the barrel, ensuring that the other employee are a great distance from where you are working, and that the latches on the chain have grabbed the barrel 13. Lift the barrel high enough to clear anything that may be in its path 14. As soon as the barrel has cleared any high obstacles immediately lower it to the point where you can move with it but it won't dig in to the ground 15. Move the barrel with the Bobcat to the desired location 16. Lower the barrel onto a solid surface and have someone unhook the latches and chain from the barrel 17. Return the chain, fork attachment, forks, and Bobcat to their original location

<p style="text-align: center;">Guidance Documents/ Standards / Applicable Legislation / Other:</p> <ul style="list-style-type: none"> -operators manual and pre-operation checklist for the Bobcat are found in the file cabinet 	<p><i>This Safe Work Procedure will be reviewed any time the task, equipment, or materials change and at a minimum every three years</i></p>
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All procedures obtained from operator manuals or other samples must be thoroughly reviewed to ensure they are accurate for your workplace and your jobs!