

20

21

ANNUAL REPORT
RAPPORT ANNUEL

Manitoba Municipal Relations

Relations avec les
municipalités

Manitoba Municipal Relations
Office of the Executive Financial Officer
330-800 Portage Avenue,
Winnipeg, Manitoba R3G DN4
Phone: 204-945-5822 (general line)
email: EFosharedservices@gov.mb.ca

Electronic format: <http://www.gov.mb.ca/finance/publications/annual.html>

This publication is available in alternate formats, upon request, by contacting:
Accessibility Co-ordinator, Melanie Skye at 204-945-2603



**MINISTER
OF MUNICIPAL RELATIONS**

Room 317 Legislative Building
Winnipeg, Manitoba CANADA R3C 0V8

Her Honour, the Honourable Janice C. Filmon, C.M., O.M.
Lieutenant-Governor of Manitoba
Room 235 Legislative Building
Winnipeg, MB R3C 0V8

May it Please Your Honour:

I have the privilege of presenting, for the information of Your Honour, the Annual Report of Manitoba Municipal Relations, for the fiscal year ending March 31, 2021.

Respectfully submitted,

“Original Signed by”
Honourable Derek Johnson
Minister of Municipal Relations





**MINISTRE
DES RELATIONS AVEC LES MUNICIPALITÉS**

Bureau 317 Palais législatif
Winnipeg (Manitoba) CANADA
R3V 0V8

Son Honneur l'honorable Janice C. Filmon, C.M., O.M.
Lieutenant-gouverneure du Manitoba
Palais législatif, bureau 235
Winnipeg (Manitoba) R3C 0V8

Madame la Lieutenant-gouverneure,

J'ai l'honneur de vous présenter, à titre d'information, le rapport annuel du ministère des Relations avec les municipalités du Manitoba pour l'exercice qui s'est terminé le 31 mars 2021.

Le tout respectueusement soumis.

"Original signé par"
Derek Johnson
Le ministre des Relations avec les municipalités



The Honourable Derek Johnson
Minister of Municipal Relations
317 Legislative Building
Winnipeg MB R3C 0V8

Dear Minister:

I am pleased to present the annual report for the Department of Municipal Relations for the fiscal period April 1, 2020 to March 31, 2021. This has been an extraordinary year, challenging and requiring all levels of government to pivot and focus on the response to and recovery from the COVID-19 pandemic. This letter highlights Municipal Relations' work to support Manitoba municipalities throughout the pandemic, strengthen collaborative relationships with our municipal partners, and ensure local governments emerge from the pandemic stronger and more resilient than before.

Supporting Pandemic Response and Recovery

Municipalities experienced various pressures as a result of the COVID-19 pandemic. Alleviating this pressure was critical to advancing Manitoba's economic recovery, towards which our department carried out the following.

- Released 75% of the 2020/21 Municipal Operating Grant to municipalities in March 2020, to ease municipalities' immediate financial pressure. The remaining 25% was provided in September 2020.
- Provided incremental support to municipalities under Manitoba's \$500 million Manitoba Restart Program to help boost the provincial economy. This includes \$230 million as Manitoba's share of project funding under the Investing in Canada Infrastructure Program; and \$43 million in additional funding for the Manitoba Water Services Board to address the significant backlog of municipal water and sewer projects.
- Expanded the Building Sustainable Communities program and the Urban / Hometown Green Team program to aid in Manitoba's COVID-19 response and recovery efforts.

Strengthening Collaborative Relationships

Strengthening communication and collaboration with our municipal partners was integral to meeting the challenges posed by the pandemic. Our department contributed to these efforts as follows.

- Hosting regular calls with municipalities at the onset of the pandemic, to provide information on the rapidly changing public health orders, and to facilitate discussions on navigating municipal services during the pandemic. These calls strengthened the line of communication between municipalities and the department, and will continue in 2021/22.
- Meeting regularly with the Association of Manitoba Municipalities (AMM) and from the Association of Manitoba Bilingual Municipalities (AMBM), to share updates and collaborate on response and recovery strategies. Facing the challenges posed by the pandemic strengthened the province's partnerships, and will allow for greater communication and collaboration going forward.
- Supporting three joint provincial-federal responses to remote communities greatly impacted by the pandemic, and providing infrastructure for temporary COVID-19 testing sites.

Building Strong Resilient Municipalities

As the level of government closest to Manitobans, municipalities played a critical role in slowing the spread of COVID-19, and enabling Manitoba to emerge from the pandemic quickly and safely. Our department provided the following supports.

- Developing and implementing the Municipal Enforcement Support Program to provide municipalities with the funding, training and coordination support needed to enforce public health orders, and prevent the spread of COVID-19.
- Providing \$690,000 in one-time grants to help municipalities ramp up the provision of existing handi-transit services and facilitate the transport of seniors and others with mobility issues to and from COVID-19 vaccination sites.

Successfully Adapting to the Changed Work Environment

Despite the quickly evolving conditions attributed to COVID-19, department staff successfully adapted to changes in their work environment to deliver services and programs that Manitoban's rely upon. Municipal Relations staff:

- completed more property assessment reviews in 2020 than in the previous year, and continued to provide accurate, fair and equitable property assessments to Manitoba municipalities and property owners; and

- pivoted to the use of virtual and tele-conferencing platforms for Municipal Board hearings, enabling the Board to keep up with their caseload and, in some areas, increase productivity.

I trust this provides a high-level summary of the work of the department over the course of this exceptional year. We are committed to continuing our efforts as a responsive and trusted partner in building capacity and supporting healthy, vibrant and prosperous communities.

Respectfully submitted,

Original Signed by Bruce Gray

Deputy Minister of Municipal Relations



L'honorable Derek Johnson
Ministre des Relations avec les municipalités
Palais législatif, bureau 317
Winnipeg (Manitoba) R3C 0V8

Monsieur le Ministre,

J'ai le plaisir de vous présenter le rapport annuel du ministère des Relations avec les municipalités pour l'exercice allant du 1^{er} avril 2020 au 31 mars 2021. Ce fut une année extraordinaire qui a défié tous les ordres de gouvernement de pivoter et de se concentrer sur la réponse et la relance économique après la pandémie de COVID-19, et qui a exigé ces mesures de leur part. Cette lettre met en évidence le travail des Relations avec les municipalités pour soutenir les municipalités du Manitoba tout au long de la pandémie, renforcer les relations de collaboration avec nos partenaires municipaux et garantir que les gouvernements locaux sortent de la pandémie plus forts et plus résilients qu'auparavant.

Soutenir la réponse à la pandémie et la relance

Les municipalités ont subi diverses pressions en raison de la pandémie de COVID-19. Il était essentiel d'atténuer cette pression pour faire avancer la reprise économique du Manitoba, vers laquelle notre ministère a pris les mesures suivantes.

- Déblocage de 75 % de la subvention de fonctionnement municipal 2020-2021 aux municipalités en mars 2020, afin d'alléger la pression financière immédiate sur les municipalités. Les 25 % restants ont été fournis en septembre 2020.
- Offre d'un soutien supplémentaire aux municipalités dans le cadre du Programme de relance de l'économie du Manitoba de 500 millions de dollars du Manitoba pour aider à stimuler l'économie provinciale. Ce soutien comprend la part de financement du projet du Manitoba de 230 millions de dollars dans le cadre du Programme d'infrastructure Investir dans le Canada; et un financement supplémentaire de 43 millions de dollars pour la Commission des services d'approvisionnement en eau du Manitoba afin de combler l'important arriéré de projets municipaux d'aqueduc et d'égout.
- Élargissement du Programme de création de collectivités durables et du programme Équipe verte en milieu urbain/local pour contribuer aux efforts de réponse et de relance du Manitoba face à la COVID-19.

Renforcer les relations de collaboration

Le renforcement de la communication et de la collaboration avec nos partenaires municipaux était essentiel pour relever les défis posés par la pandémie. Notre ministère a contribué à ces efforts comme suit.

- Organiser des appels réguliers avec les municipalités au début de la pandémie, pour fournir des renseignements sur les ordres de santé publique en évolution rapide et pour faciliter les discussions sur la navigation dans les services municipaux pendant la pandémie. Ces appels ont renforcé la ligne de communication entre les communes et le ministère, et se poursuivront en 2021-2022.
- Réunions régulières avec l'Association des municipalités du Manitoba (AMM) et l'Association des municipalités bilingues du Manitoba (AMBM), pour faire le point et collaborer sur les stratégies d'intervention et de relance. Faire face aux défis posés par la pandémie a renforcé les partenariats de la Province et permettra une plus grande communication et collaboration à l'avenir.
- Soutenir trois réponses conjointes provinciales-fédérales aux communautés éloignées fortement touchées par la pandémie et fournir une infrastructure pour les centres de dépistage temporaires de la COVID-19.

Bâtir des municipalités fortes et résilientes

En tant que niveau de gouvernement le plus proche des Manitobains, les municipalités ont joué un rôle essentiel pour ralentir la propagation de la COVID-19 et permettre au Manitoba de sortir de la pandémie rapidement et en toute sécurité. Notre ministère a fourni les aides suivantes.

- Élaborer et mettre en œuvre le programme de soutien à l'application des lois municipales pour fournir aux municipalités le financement, la formation et le soutien à la coordination nécessaires pour faire respecter les ordonnances de santé publique et prévenir la propagation de la COVID-19.
- Octroi de 690 000 \$ en subventions ponctuelles pour aider les municipalités à accélérer la prestation des services de transport adapté existants et à faciliter le transport des personnes âgées et d'autres personnes ayant des problèmes de mobilité vers et depuis les sites de vaccination contre la COVID-19.

S'adapter avec succès à l'environnement de travail modifié

Malgré l'évolution rapide des conditions attribuées à la COVID-19, le personnel du ministère s'est adapté avec succès aux changements dans son environnement de travail pour offrir des services et des programmes sur lesquels les Manitobains comptent. Le personnel des relations municipales :

- a réalisé davantage d'exams d'évaluations foncières en 2020 que l'année précédente et a continué de fournir des évaluations foncières exactes, justes et équitables aux municipalités et aux propriétaires fonciers du Manitoba;
- a pivoté vers l'utilisation de plateformes virtuelles et de téléconférence pour les audiences de la Commission municipale, permettant à la Commission de suivre le rythme de sa charge de travail et, dans certains domaines, d'augmenter sa productivité.

J'espère que cela fournit un résumé de haut niveau du travail du ministère au cours de cette année exceptionnelle. Nous nous engageons à poursuivre nos efforts en tant que partenaire réactif et de confiance pour renforcer les capacités et soutenir des communautés saines, dynamiques et prospères.

Le tout respectueusement soumis.

Original signé par Bruce Gray

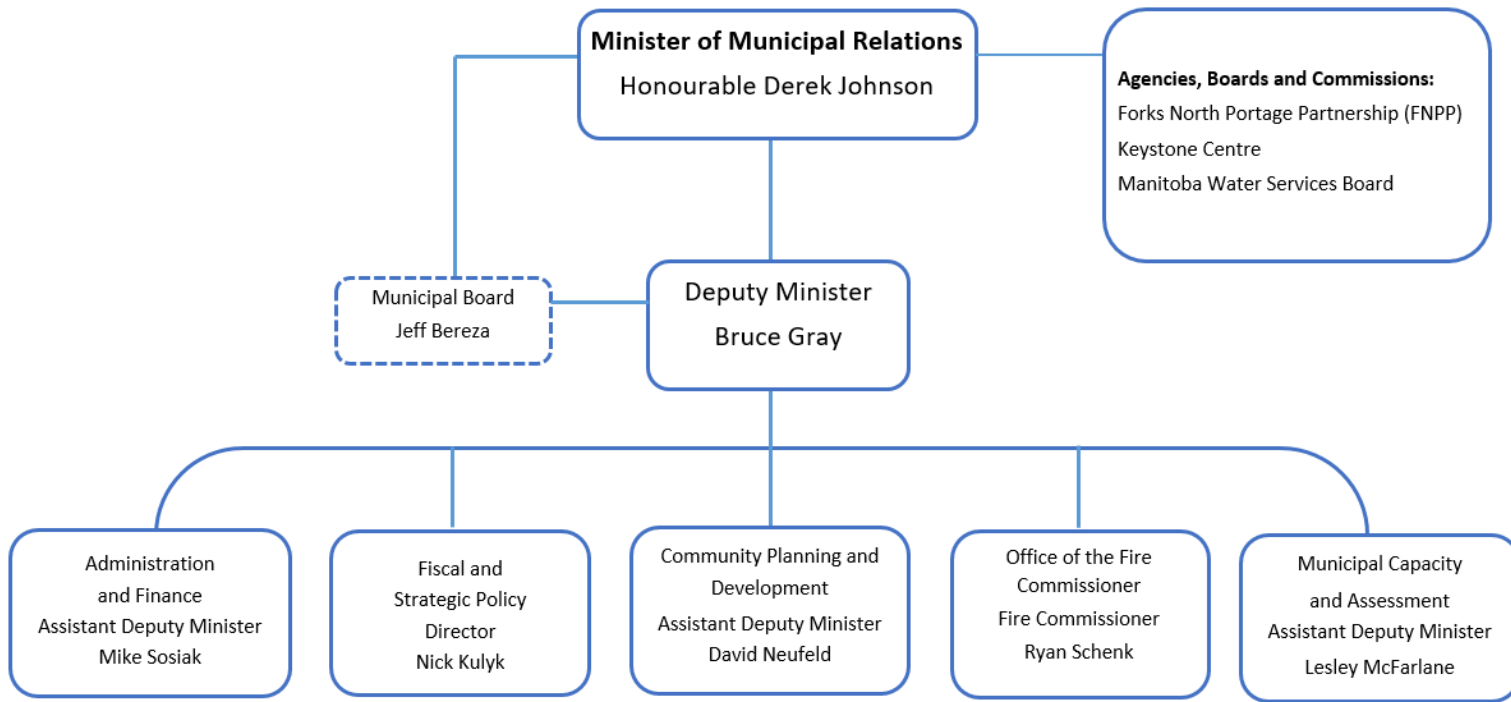
La sous-ministre,
Relations avec les municipalités



Table of Contents

Minister’s Letter of Transmittal	i
Deputy Minister’s Letter of Transmittal	iii
Table of Contents	1
Organization Chart	2
Preface	3
Vision and Mission.....	3
Highlights.....	5
Statutory Responsibilities	10
Narrative Information	11
Administration and Finance	11
Community Planning and Development	17
Office of the Fire Commissioner.....	26
Municipal Capacity and Assessment	28
Financial Assistance.....	36
Financial Information Section	41
Performance Reporting – Indicators of Progress against Priorities	46
Regulatory Accountability and Red Tape Reduction	51
The Public Interest Disclosure (Whistleblower Protection) Act	52
Appendices	53

**Municipal Relations
Organization Chart
As of March 31, 2021**



Preface

Report Structure

This annual report is organized in accordance with the departmental appropriation structure, which reflects the department's authorized votes approved by the Legislative Assembly. The report includes information at the main and sub-appropriation levels relating to the department's objectives, actual results achieved, financial performance and variances, and provides a five-year historical table giving the departmental expenditures and staffing. Expenditures and revenue variance explanations previously contained in the Public Accounts of Manitoba are now provided in this annual report.

Vision and Mission

Vision

A responsive and trusted partner in building capacity and supporting healthy, vibrant and prosperous communities.

Mission

Advance sustainable, safe and accountable communities that are responsive to the needs of Manitobans.

Values

- Focus on the needs of our clients
- Promote engagement and collaboration
- Foster innovation, creative problem solving and achieve excellence through continuous improvement
- Respect and honour diversity and inclusion
- Support skill development
- Embrace transparency and accountability

Préface

Structure du rapport

Le présent rapport annuel suit la structure des affectations budgétaires du ministère, reflétant les crédits autorisés de ce dernier, approuvés par l'Assemblée législative. Le rapport comprend des renseignements sur les principales affectations budgétaires, ainsi que sur les sous-crédits, relativement aux objectifs du ministère, à ses résultats réels, à ses rendements et ses écarts financiers. Il présente en outre un tableau chronologique de la dotation en personnel et des dépenses des cinq dernières années. Les explications des écarts en matière de dépenses et de recettes auparavant contenues dans les comptes publics du Manitoba sont maintenant présentées dans le rapport annuel.

Vision et mission

Vision

Partenaire de confiance, attentif, qui collabore au renforcement des capacités et favorise la santé, le dynamisme et la prospérité des collectivités.

Mission

Faire progresser la durabilité, la sécurité et la responsabilisation des collectivités adaptées aux besoins des Manitobains.

Valeurs

- Se soucier des besoins de nos clients
- Promouvoir la mobilisation et la collaboration
- Encourager l'innovation, la résolution créative des problèmes et l'atteinte de l'excellence grâce à l'amélioration continue
- Respecter et honorer la diversité et l'inclusion
- Soutenir le perfectionnement des compétences
- Faire preuve de transparence et de responsabilité

Highlights

In 2020/21, the department activities and achievements included the following.

- The department supported municipalities during the COVID-19 pandemic by holding regular information calls with municipalities, issuing over 25 bulletins relating to the pandemic and implementing Orders Regarding Temporary Suspension of Local Government Provisions, as well as a one-time extension of the authority for differential mill rates, to provide municipalities with flexibility as they navigate the impacts of the pandemic.
- The department developed and implemented the Municipal Enforcement Support Program to provide municipalities with funding, training and coordination support for the enforcement of public health orders to prevent the spread of COVID-19. Between October 22, 2020 and March 31, 2021, a total of \$582K, including \$76K of full shared ticket revenue, was issued to 30 participating municipalities.
- The Office of the Fire Commissioner (OFC) and Inspection and Technical Services (ITS) transitioned into the Department of Municipal Relations. Department staff worked together to carry this out seamlessly and ensure uninterrupted services to the public.
- The province guaranteed multi-year funding through the per capita based Strategic Infrastructure basket that provides a set amount – \$75.3M for the City of Winnipeg, and \$61.7M for other municipalities – of block funding each year for the duration of the government’s current mandate. The improved Strategic Infrastructure basket provides Manitoba municipalities with predictability, certainty, and a fair say in allocating capital funding towards priority infrastructure projects.
- The department strengthened the province’s relationships with critical partners in the following areas.
 - The Association of Manitoba Municipalities (AMM), the City of Winnipeg, and the Association of Manitoba Bilingual Municipalities (AMBM). Establishing Collaboration Tables with these organizations will strengthen working relationships, and enable ongoing dialogue to identify and address local priorities.
 - The Provincial Territorial Table of Ministers Responsible for Local Government. As Chair of the Table, Municipal Relations led provinces and territories in pressing the federal government for substantial and timely federal funding to help local governments continue to deliver essential services during the pandemic.

- The department delivered supports to municipalities and other key stakeholders in response to and recovery from the COVID-19 pandemic. This includes providing incremental support to municipalities under Manitoba's \$500M Manitoba Restart Program to help boost the provincial economy; and maintaining regular communication with municipalities to provide information on the rapidly changing public health orders.
- The department expanded the Building Sustainable Communities program budget by \$2.3M for a total of \$10.6M to aid in Manitoba's COVID-19 response and recovery efforts. This enabled provincial support for 353 community projects, an increase of 126 projects, carried out by non-profit and charitable organizations, municipalities, and Northern Affairs community councils.
- The department expanded the Urban/Hometown Green Team program by \$4.7M to maximize youth employment opportunities during the pandemic by providing up to \$8.7M to community organizations, rural and northern municipal governments to hire youth to work on a variety of community projects including COVID-19 remediation activities such as sanitizing public areas. Projects also included recreation, grounds maintenance, public works, conservation, trail enhancement, community beautification, community gardens, and public education. The Urban/Hometown Green Team program approved funding for 805 projects, with 708 projects proceeding for a total of \$6.5M. This resulted in the hiring of 2,090 youth, an increase of 807.
- Invested more than \$9M through a one-time grant program in support of emergency response and fire protection programming across Manitoba. The program was well received with over 209 projects approved.
- The department engaged stakeholders in modernizing key department legislation, regulations and policies to deliver on recommendations of the 2019 Review of Planning, Permitting and Zoning in Manitoba, which will significantly bolster provincial GDP, job creation and municipal tax revenue and reduce unnecessary delays by providing necessary certainty and consistency in planning and permitting decisions.

Points saillants

Aperçu des activités et des réalisations du ministère en 2020-2021 :

- Le ministère a soutenu les municipalités pendant la pandémie de COVID-19 en organisant des appels d'information réguliers avec les municipalités, en publiant plus de 25 bulletins relatifs à la pandémie et en mettant en œuvre des Décrets portant suspension temporaire de dispositions concernant les administrations locales, ainsi qu'une extension de l'autorité unique pour les taux différentiels par mille, afin d'offrir aux municipalités une certaine flexibilité alors qu'elles font face aux répercussions de la pandémie.
- Le ministère a élaboré et mis en œuvre le programme de soutien à l'application des lois municipales pour fournir aux municipalités un financement, une formation et un soutien à la coordination pour l'exécution des décrets de santé publique afin de prévenir la propagation de la COVID-19. Entre le 22 octobre 2020 et le 31 mars 2021, la somme totale de 582 000 \$, dont 76 000 \$ de revenus provenant d'amendes, a été remise à 30 municipalités participantes.
- Le Bureau du commissaire aux incendies (OFC) et Inspection et services techniques Manitoba (ITS) sont devenus le ministère des Relations avec les municipalités. Les employés du ministère ont travaillé ensemble pour mener à bien cette tâche de manière transparente et assurer des services ininterrompus au public.
- La Province a garanti un financement pluriannuel par l'intermédiaire du panier d'Infrastructure stratégique par habitant qui fournit un montant fixe – 75,3 millions de dollars pour la Ville de Winnipeg et 61,7 millions de dollars pour les autres municipalités – de financement global chaque année pour la durée du mandat actuel du gouvernement. Le panier amélioré d'Infrastructure stratégique offre aux municipalités manitobaines une prévisibilité, une certitude et une juste voix dans l'affectation des fonds d'immobilisations aux projets d'infrastructure prioritaires.
- Le ministère a renforcé les relations de la Province avec des partenaires essentiels dans les domaines suivants.
 - L'Association des municipalités du Manitoba (AMM), la Ville de Winnipeg et l'Association des municipalités bilingues du Manitoba (AMBM). L'établissement de tables de collaboration avec ces organisations renforcera les relations de travail et permettra un dialogue continu pour définir et traiter les priorités locales.

- La Table des ministres provinciaux et territoriaux responsables des administrations locales. En tant que président de la Table, les Relations avec les municipalités ont conduit les provinces et les territoires à faire pression sur le gouvernement fédéral pour obtenir un financement fédéral substantiel et opportun pour aider les gouvernements locaux à continuer de fournir des services essentiels pendant la pandémie.
- Le ministère a apporté son soutien aux municipalités et à d'autres intervenants clés en réponse à la pandémie de COVID-19 et à la relance post-pandémique. Cela comprend la mise à disposition d'un soutien supplémentaire aux municipalités dans le cadre du Programme de relance de l'économie du Manitoba de 500 millions de dollars du Manitoba pour aider à stimuler l'économie provinciale; et maintenir une communication régulière avec les municipalités pour fournir des renseignements sur les décrets de santé publique en évolution rapide.
- Le ministère a augmenté le budget du Programme de création de collectivités durables de 2,3 millions de dollars pour un total de 10,6 millions de dollars afin de contribuer aux efforts de réponse et de relance économique du Manitoba face à la COVID-19. Cela a permis à la Province de soutenir 353 projets communautaires, soit une augmentation de 126 projets, par des organismes à but non lucratif et caritatifs, des municipalités et des conseils communautaires d'Affaires du Nord.
- Le ministère a élargi le programme Équipe verte en milieu urbain/local de 4,7 millions de dollars pour maximiser les occasions d'emploi pour les jeunes pendant la pandémie en fournissant jusqu'à 8,7 millions de dollars aux organismes communautaires, aux gouvernements municipaux ruraux et du Nord pour embaucher des jeunes pour travailler sur une variété de projets communautaires, y compris les activités d'assainissement liées à la COVID-19 telles que la désinfection des espaces publics. Les projets comprenaient également les loisirs, l'entretien des terrains, les travaux publics, la conservation, l'amélioration des sentiers, l'embellissement communautaire, les jardins communautaires et l'éducation du public. Le programme Équipe verte en milieu urbain/local a approuvé le financement de 805 projets, avec 708 projets en cours pour un total de 6,5 millions de dollars. Cela s'est traduit par l'embauche de 2 090 jeunes, soit une augmentation de 807 personnes.
- Investissement de plus de 9 millions de dollars dans le cadre d'un programme de subvention unique à l'appui des programmes d'intervention d'urgence et de protection contre les incendies dans tout le Manitoba. Le programme a été bien accueilli avec plus de 209 projets approuvés.

- Le ministère a mobilisé les intervenants dans la modernisation de la législation, des règlements et des politiques clés du ministère afin de mettre en œuvre les recommandations de l'examen 2019 de la planification, du zonage et de l'octroi de permis au Manitoba, ce qui stimulera considérablement le PIB provincial, la création d'emplois et les recettes fiscales municipales et réduira les retards inutiles en donnant la certitude et la cohérence nécessaires dans les décisions en matière de planification et d'autorisation.

Statutory Responsibilities

The department operates under the authority of the following acts of the Consolidated Statutes of Manitoba:

The Department of Agriculture, Food and Rural Development Act
[section 9 insofar as it relates to Rural Opportunities 4 Growth, Infrastructure Grants or Rural Economic Development Initiatives]
The Amusements Act [Part II]
The Buildings and Mobile Homes Act
The City of Winnipeg Charter (S.M. 2002, c. 39)
The Capital Region Partnership Act
The Community Renewal Act
The Electricians' Licence Act
The Elevator Act
The Fires Prevention and Emergency Response Act
The Gas and Oil Burner Act
The Labour Administration Act
[insofar as it relates to the administration of The Fires Prevention and Emergency Response Act]
The Local Government Districts Act
The Municipal Act
The Municipal Assessment Act
The Municipal Affairs Administration Act
The Municipal Amalgamations Act
The Municipal Board Act
The Municipal Councils and School Boards Elections Act
An Act respecting Debts Owing by Municipalities to School Districts
The Municipal Taxation and Funding Act [Part 2]
The Official Time Act
The Planning Act [except Part 10]
The Power Engineers Act
The Regional Waste Management Authorities Act
The Soldiers' Taxation Relief Act
The Steam and Pressure Plants Act
The Technical Safety Act
The Unconditional Grants Act
The Manitoba Water Services Board Act

In addition, policies specific to departmental programs are documented in the General Manual of Administration and various Manitoba government catalogues and publications.

Administration and Finance

The division provides overall planning and coordination of departmental policies and programs, and delivers central management services and comptrollership function. The division supports the department by providing strategic advice and analysis on key financial matters, stakeholder relations, and other department and government-wide policy initiatives.

In carrying out the division's mandate, the division is comprised of the following functional areas.

- Minister's Salary
- Executive Support
- Financial and Administrative Services
- Municipal Board
- Fiscal and Strategic Policy

Minister's Salary

The Minister provides policy leadership to senior departmental management in maintaining and enhancing the direct partnership the province has with its municipal partners, community organizations and other stakeholders. The Minister provides direction to ensure government and departmental goals and objectives are met.

1(a) Minister's Salary

Expenditures by Sub-Appropriation	Actual 2020-21 \$(000s)	FTE	Authority 2020-21 \$(000s)	Variance Over(Under) \$(000s)	Expl. No.
Salaries and Employee Benefits	44	1.00	44	-	
Total Sub-Appropriation	44	1.00	44	-	

Executive Support

Executive Support includes the offices of the Minister and the Deputy Minister.

These offices provide support to the Minister by providing administration, information and advice to ensure open dialogue with municipalities and communication with diverse client groups. The Deputy Minister's office carries out policy decisions initiated by the Minister and provides executive leadership and operational direction for departmental programs. The office of the Deputy Minister also provides direction for the collaboration and coordination across government with departments and agencies.

1(b) Executive Support

Expenditures by Sub-Appropriation	Actual	FTE	Authority	Variance	Expl. No.
	2020-21		2020-21	Over(Under)	
	\$(000s)		\$(000s)	\$(000s)	
Salaries and Employee Benefits	756	9.00	818	(62)	
Other Expenditures	51		112	(61)	
Total Sub-Appropriation	807	9.00	930	(123)	

Financial and Administrative Services

Financial and Administrative Services is responsible for implementation and management of all aspects of financial policy, systems and procedures, operational administration, comptrollership, and finance and accounting.

The branch operates as part of a Finance and Administrative Shared Service along with the departments of Sport, Culture and Heritage and Indigenous Reconciliation and Northern Relations, under the leadership of a shared Executive Financial Officer.

The Executive Financial Officer also fulfils the position of Access Officer for The Freedom of Information and Protection of Privacy Act and Personal Health Information Act.

Key Results Achieved

- Provided advice that resulted in the:
 - allocation of financial resources so that the maximum benefit was obtained; and
 - purchasing of goods and services in an economical, efficient and effective manner.
- Coordinated the preparation of the department's estimates supplement and annual report, ensuring whole-of-government objectives were reflected and presented in a consistent manner.
- Provided financial advice and analytical support of decision making around resource allocation.
- Provided accounting services to the department; monitoring and reporting departmental financial performance.
- Provided general operating and administrative support services, such as fleet vehicles, physical asset inventories, staff parking and insurance.
- Coordinated freedom of information access requests and compliance with The Freedom of Information and Protection of Privacy Act (FIPPA).

1(c) Financial and Administrative Services

Expenditures by Sub-Appropriation	Actual 2020-21 \$(000s)	FTE	Authority 2020-21 \$(000s)	Variance Over(Under) \$(000s)	Expl. No.
Salaries and Employee Benefits	651	8.10	597	54	
Other Expenditures	115		155	(40)	
Total Sub-Appropriation	766	8.10	752	14	

The Municipal Board

The Municipal Board (the “Board”) is a quasi-judicial tribunal whose mission is “To deal with matters that come before the Board in a fair, impartial and timely manner”.

The Board processes appeals, applications and referrals, hearings are held in accordance with legislative procedure and natural justice.

Due to its quasi-judicial nature, the Board operates independently and reports to the department for administrative reasons only.

The Board has responsibilities under 17 Statues, including but not limited to The Municipal Act, The Municipal Board Act, The Municipal Assessment Act, The Planning Act, The Water Rights Act, and The Special Surveys Act.

Key Results Achieved

As a result of the pandemic, the Board was forced to pivot its operations several times during 2020. The start of 2020 saw many hearings and meetings postponed due to the implementation of public health orders. The Board conducted a number of matters through tele-conferencing and virtual platforms. Though not without challenges, the Board kept up with its workload and in some areas was able to increase its productivity.

2020/21 Service Volumes

	<u>2020/21</u>	<u>2019/20</u>
Appeals dealt with in Appeal Management (April 1, 2020 to March 31, 2021)	633	954
Appeals sent to Case Management	606	890
Appeals referred to Settlement Discussions	12	7
Appeals referred to hearing	0	5
Outstanding as at March 31, 2021	15	52

	<u>2020/21</u>	<u>2019/20</u>
Appeals referred to Case Management	606	890
Appeals resolved	411	483
Appeals withdrawn	53	18
Appeal proceeded to hearings	100	24
Outstanding as at March 31, 2021	42	365

Explanation Note(s):

An appeal may require more than one Case Management Conference.

Boards of Revision for the 2021 assessment year took place in the Fall and Winter of 2020. During the 2020/21 fiscal year, the Board received 269 new assessment appeals.

A total of 28 borrowing by-laws, 57 local improvement by-laws, and 32 special services by-laws were processed and approved by the Board. The Board also dealt with three subdivision appeals, one aggregate quarry appeal, one building restriction caveat and three water rights appeals, one amalgamation/annexation, and one establish/eliminate/change ward boundary by-law.

In accordance with Section 106 of The Municipal Board Act, the Board prepares for the Minister an Annual Report highlighting all of its activity. The report can be found on The Municipal Board's website.

1(d) Municipal Board

Expenditures by Sub-Appropriation	Actual 2020-21 \$(000s)	FTE	Authority 2020-21 \$(000s)	Variance Over(Under) \$(000s)	Expl. No.
Salaries and Employee Benefits	786	8.00	799	(13)	
Other Expenditures	95		117	(22)	
Total Sub-Appropriation	881	8.00	916	(35)	

Fiscal and Strategic Policy

Fiscal and Strategic Policy provides strategic advice, analyses and support on key matters of municipal finance, stakeholder relations, and other departmental and government-wide initiatives for the Deputy Minister and the Minister. The branch develops, implements, supports and communicates departmental corporate initiatives. Fiscal and Strategic Policy works in partnership with department stakeholders to identify local priorities and alignment with provincial priorities.

The branch also develops and maintains a funding framework that maximizes the use, and provides for equitable allocation of provincial financial resources in support of local government activities compatible with the overall provincial fiscal plan.

One of the branch's main objectives is to distribute provincial grants and transfer payments to municipalities accurately, efficiently, and in accordance with provincial policy objectives. This includes ensuring funding leverages other sources as well as targets strategic investments tied to the achievement of outcomes that address economic, environmental, and social objectives; investments in strategic infrastructure projects based on return on investment measures; ensuring flexibility for municipalities to fund priority municipal services and infrastructure and capital asset renewal projects.

Key Results Achieved

- Provided critical supports to municipalities to address financial pressures, operational losses, and capital needs to restart the Manitoba economy amid the COVID-19 pandemic. These supports are highlighted under the Financial Assistance section (Sub-Appropriation 13-4A) of the Annual Report.
- Established an improved per capita based Strategic Infrastructure basket for the City of Winnipeg and other municipalities that provides a set amount of block funding each year for the duration of the government's current mandate. The City of Winnipeg received \$75.3M (55 per cent), and other municipalities received \$61.7M (45 per cent) of the total amount of capital funding available. The Strategic Infrastructure basket provides Manitoba municipalities with predictability, certainty, and a fair say in allocating capital funding towards priority infrastructure projects.
- Delivered \$32.1M in funding under the Disaster Prevention and Climate Resiliency program for 18 projects that enhance municipal resiliency to climate-related disasters such as flood, drought, and extreme weather events. Along with a \$16M investment in Provincial Road 246 to create an alternate route to Provincial Trunk Highway 75 during flood events, this represented a \$48.1M investment in Manitoba's disaster fighting infrastructure, injecting funding into local communities to aid in the restart of Manitoba's economy.
- Developed the Mitigation and Preparedness Program, in collaboration with the Department of Infrastructure. The branch consulted with municipalities to ensure the new program is responsive to local needs.
- Launched and implemented the Municipal Service Delivery Improvement Program (MSDIP). MSDIP provides municipalities and planning districts with financial support to complete value-for-money service delivery reviews of programs and services. Reviews will

start in 2021/22 with the goal of helping municipalities and planning districts improve service delivery without raising taxes or reducing front line services.

- Established a regular schedule for collaborating and consulting with the Association of Manitoba Municipalities through the Association of Manitoba Municipalities-Government of Manitoba Working Group on Strategic Collaboration. The working group advanced key deliverables and openly communicated on matters of significant importance to municipalities.
- Established the City of Winnipeg – Government of Manitoba Working Group on Cooperation and Consultation , to strengthen ongoing working relationship between the Department and the City and address matters related to Manitoba’s funding framework for the City of Winnipeg, Fiscal transparency and accountability, the City of Winnipeg Charter, red tape reduction, property assessment services and general information sharing.
- Established the Association of Manitoba Bilingual Municipalities-Government of Manitoba Working Group on Consultation and Collaboration, to identify and address priorities of Manitoba’s bilingual municipalities, and support the development of Manitoba’s Francophone community.

1(e) Fiscal and Strategic Policy

Expenditures by Sub-Appropriation	Actual 2020-21 \$(000s)	FTE	Authority 2020-21 \$(000s)	Variance Over(Under) \$(000s)	Expl. No.
Salaries and Employee Benefits	749	14.00	1,000	(251)	1
Other Expenditures	25		68	(43)	
Total Sub-Appropriation	774	14.00	1,068	(294)	

1. Variance due to vacant positions

Community Planning and Development

The Community Planning and Development Division contributes to the department's overall mandate by creating and managing an effective land use planning and permitting policy and legislative framework and delivering planning and permitting services to communities across Manitoba. The division is also responsible for developing and delivering sustainable, integrated community development programs across the province in partnership with local governments and the non-profit sector.

The executive administration directs the effective and efficient operation of the Community Planning and Development Division. Guidance and support are given to staff to carry out programs and services in areas of provincial land use policy and legislative development and application; regional community, and neighbourhood planning; subdivision approval; and community revitalization.

The Assistant Deputy Minister's office provides the Deputy Minister, the Minister and the executive level of government with information and advice on community and land use planning, community development and neighbourhood revitalization, economic development, transit-oriented development and related matters. Strong working relationships with municipalities and community agencies are established and maintained to contribute to ensuring the creation and maintenance of a strong Manitoba made up of safe, healthy, vibrant, and sustainable communities.

In carrying out the division's mandate, three branches report to the Assistant Deputy Minister.

- Community Planning
- Community Development
- Inspection and Technical Services

Community Planning

The Community Planning Branch supports the development of healthy, sustainable communities by providing regionally-based community planning and development services. Located in eight regional centres across Manitoba and supported by a Winnipeg office, the Branch delivers professional and technical planning services to local planning authorities, northern communities and the public, and carries out the responsibilities delegated to staff under The Planning Act and The Municipal Act, which includes authority to approve subdivisions and the closure of public reserves, and process annexation requests from municipalities.

Key Results Achieved

- Modernized planning legislation through the passing of The Planning Amendment Act, which enabled Brandon Council to approve subdivisions. The Bill also authorizes the Minister to make regulations to establish eligibility requirements and conditions for other municipal councils to approve subdivisions.

- Delivered on key recommendations of the 2019 Review of Planning, Permitting and Zoning in Manitoba, which will significantly bolster provincial GDP, municipal tax base and job creation potential, and reduce unnecessary delays. This includes introduction of The Planning Amendment and City of Winnipeg Charter Amendment Act in the Manitoba Legislature. The bill introduces a number of changes to planning processes to support a co-ordinated approach to planning and development, reduce planning delays and enhance planning while also enhancing opportunities for economic growth across the province.
- Engaged consultants to prepare a Noise Exposure Forecast study with land use planning recommendations for the Winnipeg International Airport. The results of the study indicated that noise impacts have been significantly reduced since 1994. A new provincial regulation is being created to reduce barriers to development and economic growth by ensuring that land use decisions are based on current conditions while simultaneously protecting the airport's 24-hour operations.
- Provided professional and technical services to municipalities and planning districts preparing development plans, zoning by-laws, and related amendments. The branch assisted in the preparation, review and adoption of 20 development plans and amendments and 127 zoning by-laws and amendments. These by-laws established local policies respecting development and ensured local control over the use and development of land.
- Provided advice and assistance to other provincial departments and agencies on the use and development of land. In 2020/21, the branch reviewed 169 proposals for the development or disposition of crown land, in collaboration with the Department of Agriculture and Rural Development.
- Processed 622 new applications for subdivisions as the delegated Subdivision Approving Authority under The Planning Act and assisted the Cypress Planning District Board and the South Interlake Planning District Board to administer subdivisions in those planning districts. The branch also reviewed 71 applications submitted to the Brandon and Area Planning District Board and the Red River Planning District Board, the Lac du Bonnet Planning District Board and the Red River Planning District Board who have been delegated subdivision approving authority.
- Reviewed 25 by-laws at the request of municipalities on the closure of roads and public reserves. The authority to make decisions on by-laws for the closure of public reserves is delegated to senior regional planning staff. The responsibility for approving closure of municipal roads was delegated to municipalities in July 1, 2019.

- Created data for just under 4,000 property subdivisions and consolidations and improved the spatial accuracy of over 7,000 assessment parcels for both incorporated and northern Manitoba. This information is shared with other provincial agencies, municipal governments and the general public in various ways, including the Branch's Land Use and Development Web App. Additionally, Community Planning is working towards the development and maintenance of a spatial dataset representing survey parcels for all of Manitoba.
- In 2020/21, the Technical Review Coordination Unit submitted reports for 15 livestock operation proposals.
- Completed the coordination of the interdepartmental review for six aggregate operation proposals, to assist municipal councils in technical decision-making.
- Provided ongoing professional planning and technical support on several major government projects and initiatives such as CentrePort Canada and planning advice to the Winnipeg Metropolitan Region (WMR) (formerly Partnership of the Manitoba Capital Region).
- Hosted the 2021 Manitoba Planning Conference virtually in January 2021, in partnership with the Manitoba Professional Planners Institute. With *Forward Thinking* as the overarching theme, the conference provided a platform for a wide range of presenters to disseminate leading-edge planning information to municipalities, planning districts, planners, and other interested parties. The virtual conference garnered record attendance and its format was well-received given the inability to meet in person due to COVID-19.

Summary of New Planning Projects by Regional Office (2020/21)

Regional Office	Approved Development Plans & Amendments*	Zoning Bylaws and Amendments	Road/Public Reserve Closing Bylaws	Other Bylaws	Sub-divisions	Crown Land Reviews	Livestock Technical Reviews
Beausejour	3	17	1	0	62	31	0
Brandon	3	6	5	4	86	0	7
Dauphin	3	11	7	3	52	12	0
Morden	3	8	4	1	101	0	1
Portage	5	26	3	1	105	0	3
Selkirk	1	20	2	2	54	11	0
Steinbach	2	27	3	0	147	0	4
Thompson	0	10	0	0	8	115	0
Inland Port	0	2	0	0	7	0	0
TOTALS	20	127	25	11	622	169	15

* Previous Annual Reports counted Development Plans & Amendments in process which resulted in some by-laws being counted in multiple reports. To provide a more accurate total of annual Development Plans & Amendments the Department will now only identify approved by-laws.

2(a) Community Planning

Expenditures by Sub-Appropriation	Actual 2020-21 \$(000s)	FTE	Authority 2020-21 \$(000s)	Variance Over(Under) \$(000s)	Expl. No.
Salaries and Employee Benefits	3,759	51.00	4,036	(277)	
Other Expenditures	413		635	(222)	
Total Sub-Appropriation	4,172	51.00	4,671	(499)	

Community Development

The Community Development (CD) Branch provides capacity-building, advisory, and consultative support to community-based organizations and local governments to access programs, grants and resources in partnership with other departments and organizations.

The branch also develops and administers the Community Development Program including application based grant programs and strategic partnerships and initiatives with other public, private, philanthropic and non-profit stakeholders. The branch distributes provincial grants to help build vibrant and sustainable communities, providing a high quality of life for Manitobans.

Key Results Achieved

- Administered the program development and delivery of over \$42.7M in Community Development Program initiatives, including administering the Building Sustainable Communities Program (\$10.6M), the Urban/Hometown Green Team Program (\$6.5M) and Community Development Partnerships and Strategic Initiatives (\$25.6M).
- Increased the Building Sustainable Communities program budget by \$2.3M for a total of \$10.6M to aid in Manitoba's COVID-19 response and recovery efforts. This enabled provincial support for 353 community projects by non-profit and charitable organizations, municipalities, and Northern Affairs community councils in the following Association of Manitoba Municipalities Districts.

AMM District	Approved Projects	Total Funding Approved in 2020-21 Funding \$(000s)	Total Planned Project Costs \$(000s)
Central	34	\$977.6	\$2,547.9
Eastern	75	2,562.3	7,710.6
Interlake	32	866.5	2,013.3
Midwestern	37	881.3	2,280.6
Northern	7	304.8	2,165.0
Parkland	29	589.4	1,478.6
Western	47	1,258.5	3,438.5
Winnipeg	92	3,170.6	8,698.2
TOTAL	353	\$10,611.0	\$30,332.7

**Note: Projects and funding commitments may span up to two fiscal years*

These projects include:

- 300 Capital, Equipment, and Related Projects;
 - 35 Community and Regional Initiatives and Planning Projects; and
 - 18 Capacity Building Projects.
- Consulted with partner departments and the Association of Manitoba Municipalities in the evaluation process of Building Sustainable Communities program applications in order to align key priorities between provincial and municipal partners, ensuring community benefit was maximized at the local level. Increased investment in the program helped give community organizations a much-needed boost to address the challenges brought on COVID-19 and helped rebuild Manitoba's economy.
 - Increased the Urban/Hometown Green Team program by \$4.7M to maximize youth employment opportunities during the pandemic by providing up to \$8.7M to community organizations, rural and northern municipal governments to hire youth to work on a variety of community projects, such as: COVID-19 activities like sanitizing public areas, recreation, grounds maintenance, public works, conservation, trail enhancement, community beautification, community gardens, and public education. The Green Team program approved funding for 805 projects, with 708 projects proceeding for a total of \$6.5M. This resulted in the hiring of 2,090 youth, an increase of 807.
 - Supported over 70 community partners through Community Development Partnerships and Strategic Initiatives totaling over \$25.6M including:
 - over \$4.72M to support six United Ways/United Appeals of Manitoba including the United Way Winnipeg with core operating to enhance annual giving campaigns.
 - up to \$2.5M to The Winnipeg Foundation to establish and administer an endowment fund for the Manitoba Trails Strategic Fund Rural Project.
 - up to \$1.7M to support 12 Neighbourhood Renewal Corporations in 13 designated areas with core operating funding.

- up to \$776.5K to 10 community recreation organizations to support initiatives that encourage increased participation in recreation for all Manitobans, including summer camps, recreational sport events, community clubs, and recreation programs for children and youth.
 - up to \$165.0K to the Winnipeg Metropolitan Region, along with additional funding provided by the Department of Economic Development and Jobs, to support the core operations of the organization and to help advance its mandate. The organization aims to foster regional coordination and collaboration and to increase and facilitate strategic economic, social, and physical development opportunities.
 - up to \$120.0K to support the growth of community foundations across Manitoba in collaboration with The Winnipeg Foundation. This included provincial participation in the 2020 Endow Manitoba 24 Hour Giving Challenge, which resulted in more than \$1.25M being raised in Community Foundations unrestricted funds by 2,450 contributions. All of Manitoba's 55 community foundations received a gift during the campaign.
 - up to \$39.5K was provided through the Emergency Capital Fund to support community organizations and an emergency repair project.
- Committed up to \$150.0K to support the development of a long term sustainability plan for the Keystone Centre. The plan aims to support the Keystone Centre to be more self-sustainable and remain a valuable multi-use facility that enhances quality of life and economic activity in the province.
 - Coordinated efforts to increase capacity, sustainability, and positive outcomes for municipalities and the non-profit sector by promoting regional approaches, innovations, and alternative mechanisms for supporting community organizations.
 - Provided consultations, training, and support for organizational governance, sustainability, and project development grant applications to 1,400 clients, including web support, phone support, and in-person support to improve the quality, economy, and sustainability of community projects.
 - Coordinated interdepartmental and intergovernmental policy and program initiatives aimed at strengthening the grants management system, administering community development initiatives funding, enhancing regional coordination, and supporting economic development goals.
 - Engaged public, private, philanthropic and community leaders in the development of a Non-Profit Strategy in order to increase self-reliance and build on Manitoba's culture of giving while increasing community capacity and promoting sustainability.
 - Organized the 2020 Premier's Volunteer Service Awards in partnership with Volunteer

Manitoba, honouring, recognizing, and encouraging the valuable efforts, dedication and services performed by volunteers throughout the province. In 2020, 100 nominations were received and awards were presented within the individual volunteer, youth and community group categories.

2(b) Community Development

Expenditures by Sub-Appropriation	Actual 2020-21 \$(000s)	FTE	Authority 2020-21 \$(000s)	Variance Over(Under) \$(000s)	Expl. No.
Salaries and Employee Benefits	1,977	32.80	2,484	(507)	
Other Expenditures	459		642	(183)	
Grant Assistance	42,654		38,277	4,377	1,2
Subtotal before Recoveries	45,090		41,403	3,687	
Grant Assistance Recoveries	(3,790)		(3,790)	-	
Total Sub-Appropriation	41,300	32.80	37,613	3,687	

1. *The 2020-21 authority included Supplementary Authority of \$6,425 from Internal Service Adjustments to support the COVID-19 programs including Urban/Hometown Green Team and Building Sustainable Communities program, and a Virement transfer of \$3,700 from Municipal Capacity and Assessment Division to support strategic partnership initiatives.*
2. *Variance due to accelerating grant funding support towards strategic partnership initiatives.*

Inspection and Technical Services

Inspection and Technical Services conducts inspections of, and issues permits for, mechanical equipment. The branch also reviews facility and equipment designs, and issues licenses to qualified trades people. The branch ensures that Manitobans are not exposed to hazardous situations related to any mechanical or electrical equipment covered by legislation, including boilers, pressure vessels, refrigeration systems, and gas and oil burning equipment.

Key Results Achieved

- Provided professional inspection and technical services to clients and municipalities to prevent and reduce injuries, death and property loss related to the installation and operation of regulated equipment, as well as building construction and maintenance practices.
- Continued to improve elevator and pressure equipment inspections with the implementation of risk assessed inspection models which, once fully implemented, will allow for longer permit timeframes with fewer inspections based on relevant risks.

- Introduced online payment for trades licences, which has streamlined the payment process for clients and reduced the number of in-office transactions required to renew trade licences in Manitoba. As a result of this initiative, the branch eliminated the need for staff overtime processing electrical licence renewals, and clients were able to renew their trade licences even when offices were closed due to pandemic related protocols. Administrative burden for stakeholders and direct internal costs to government were reduced.
- Actioned recommendations of the 2019 Review of Planning, Permitting and Zoning in Manitoba, which will significantly bolster provincial GDP, municipal tax base and job creation potential, and reduce unnecessary permitting delays. This work includes introducing The Building and Electrical Permitting Improvement Act in the Manitoba Legislature on October 14, 2020. The bill delivers on Manitoba's commitment to modernize planning and permitting processes and reduce red tape on development, while balancing public interest. These changes will improve efficiency, transparency and accountability of planning and permitting, while also enhancing opportunities for economic growth across the province.
- Prioritized the modernization of the regulatory and policy framework in support of red tape reduction and organizational efficiencies, including those outlined in the Action Plan to Deliver Improved Municipal Planning, Permitting and Zoning.
- Implemented regulatory changes that allow municipalities to utilize third-party building inspectors, providing more flexibility for municipalities to conduct building inspections within their boundaries.
- Completed the transition into the Department of Municipal Relations from the Office of the Fire Commissioner (former Special Operating Agency).

2(c) Inspection and Technical Services

Expenditures by Sub-Appropriation	Actual 2020-21 \$(000s)	FTE	Authority 2020-21 \$(000s)	Variance Over(Under) \$(000s)	Expl. No.
Salaries and Employee Benefits	4,429	57.00	5,219	(790)	
Other Expenditures	519		1,694	(1,175)	1
Total Sub-Appropriation	4,948	57.00	6,913	(1,965)	

1. Variance due to COVID-19 restrictions on travel.

Office of the Fire Commissioner

The Office of the Fire Commissioner (OFC) leads growth and ensures sustainable fire protection for Manitobans through the Manitoba Emergency Services College and fire protection programming. The OFC supports over 200 fire agencies province-wide through fire and paramedic education and training, fire prevention programming, fire investigation services, incident management support and guidance on the delivery of fire protection programming. The OFC's work is guided by the *Fires Prevention and Emergency Response Act* (FPERA).

Key Results Achieved

- Transitioned from a Special Operating Agency into the Department of Municipal Relations. Over the past year, resources were re-aligned within the department to improve the program's client-centered approach and to improve service delivery within the program area. These efforts are ongoing and will continue beyond 2020/21.
- Worked with government agencies to support the Manitoba Fire Service on maintaining administrative and operational requirements, such as response efforts, equipment maintenance and training as pandemic response levels were implemented. The OFC released a number of guiding documents to ensure the welfare of the Manitoba Fire Service while also sustaining service delivery and public safety.
- Supported three joint provincial-federal responses to remote Manitoba communities greatly impacted by COVID-19 and provided infrastructure for temporary COVID testing sites by operationalizing Manitoba's Canada Task Force 4 (CAN-TF4). The OFC is responsible for administering and operating the CAN-TF4, an all-hazards response team made up of volunteers trained in various disciplines and serves as an important emergency response resource in the province.
- Introduced multiple program innovations at the Manitoba Emergency Services College in response to the pandemic in order to continue delivering emergency services training within the restricted landscape. This included student cohorts, testing focused on each fire department instead of group testing, and virtual testing where possible. The College was able to complete 1,264 courses and certifications along with graduating 40 career ready Firefighter/Paramedics from the full-time Public Fire Paramedic Program, while maintaining Manitoba Health pandemic restriction protocols.
- Launched the Fire Service Assessment, a cornerstone project to better align services with client and stakeholders needs. The Fire Service Assessment project team works with fire departments across Manitoba to identify community fire protection risks and the current level of fire protection programming. This information will enable targeted programming such as tailored training and grant programming to support the growth of the Manitoba Fire Service and enhance fire protection across Manitoba communities.

- Announced the replacement of the live fire training structure at the Manitoba Emergency Services College Practical Training Site. The live fire training structure is pivotal in preparing members of the Manitoba Fire Service for the realities of firefighting. This ready-built kit was purchased in March 2021 with construction of the new live fire training structure scheduled in 2021/22. This new training facility will ensure the readiness of the fire service for both now and into the future.
- Invested more than \$9M through a one-time grant program in support of emergency response and fire protection programming across Manitoba. The program was well received with over 209 projects approved.
- Implemented regulatory changes that allow local authorities to utilize third-party fire inspectors. These changes are intended to streamline and improve service delivery by allowing local authorities more flexibility in how they conduct fire safety inspections within their boundaries.

2(d) Office of the Fire Commissioner

Expenditures by Sub-Appropriation	Actual 2020-21 \$(000s)	FTE	Authority 2020-21 \$(000s)	Variance Over(Under) \$(000s)	Expl. No.
Salaries and Employee Benefits	3,783	49.00	5,012	(1,229)	1
Other Expenditures	1,992		2,549	(557)	
Grant Assistance	9,251		9,500	(249)	
Total Sub-Appropriation	15,026	49.00	17,061	(2,035)	

1. Variance due to vacant positions.

Note: Fire statistics previously included in the OFC Special Operating Agency annual report can now be found on the OFC website at www.firecomm.gov.mb.ca

Municipal Capacity and Assessment

The Municipal Capacity and Assessment Division contributes to the department's overall mandate by building municipal capacity to ensure effective, efficient, and accountable local governments that are positioned for long-term sustainability.

The executive administration directs the efficient and effective operation of the municipal capacity and governance, assessment and information services components of the department. Direction and support are provided to staff to carry out the division's programs and services, including legislation and policy; advisory and education and training services to elected and non-elected municipal officials; property assessment; and information technology support services.

The Assistant Deputy Minister's office provides the Deputy Minister, the Minister, and the executive level of government with information and advice regarding matters of concern relating to municipal government such as legislation, policies and procedures, accounting and taxation, and assessment services. The Assistant Deputy Minister's office also fosters strong working relationships with municipalities, other organizations and other government departments in support of Manitoba municipalities.

In carrying out the division's mandate, three branches report to the Assistant Deputy Minister:

- Municipal Capacity and Governance
- Assessment Services
- Information Systems

Municipal Capacity and Governance

The Municipal Capacity and Governance Branch supports the delivery of effective and efficient local government and the legislative framework for municipal governments.

The branch provides guidance and advisory services to assist municipalities with good governance practices such as respectful behaviour and codes of conduct, conflict of interest, transparency, accessibility, responsiveness and financial practices. Specific advisory support to municipalities, including education and training, varies widely depending on the capacity and size of the municipality. The branch provides education and training to elected and non-elected officials through seminars, presentations and workshops. Strategic, technical and other forms of assistance are provided to individual municipalities on an as-needed basis.

Municipal Capacity and Governance also supports strong local governments by implementing legislative and regulatory amendments, as required, to respond to the changing social and economic environments of Manitoba municipalities.

Key Results Achieved

- Provided enhanced transitional support to municipalities as they moved to a uniform tax structure. Additional support included detailed financial analysis, tax tools evaluations, and one-on-one meetings with municipal councils and administration.
- Compiled the 2018 “Statistical Information for Municipalities in the Province of Manitoba”, which provides statistical and financial highlights for Manitoba municipalities. This will be an update to the publication used by municipalities and others for benchmarking, research, and other purposes and is available to download from the department’s website.
- Performed due diligence related to municipal capital borrowing by-laws and special service levy by-laws submitted to the Municipal Board for review and approval. In 2020, Manitoba municipalities undertook \$34.1M in capital borrowing, which was a 15 per cent decrease from the \$40.1M borrowed in 2019. The number of borrowing applications increased by 25 per cent from 28 in 2019 to 35 in 2020.
- Strengthened the Province’s partnership with the Association of Manitoba Municipalities through regular collaboration and communication regarding impacts of the COVID-19 pandemic to municipalities.
- Implemented legislative and regulatory amendments to provide more flexibility in the exercise of municipal powers and modernize various legislative provisions to reduce red tape and improve municipal functions, including the following.
 - **Code of conduct legislative framework** – The Municipal Act and regulations were amended to strengthen codes of conduct for council members and came into effect on November 1, 2020, requiring all municipal councils to pass a code of conduct by by-law, and all municipal council members to complete code of conduct training.
 - **The Municipal Assessment Act was amended to** exempt veterans’ associations from payment of municipal property taxes in Manitoba. The amendments ensured that all 90 associations across the province will benefit from the exemption and in turn, helps to safeguard and continue the valuable services these associations provide to our veterans.
- Supported municipalities during the COVID-19 pandemic by holding regular information calls with municipalities, issuing over 40 bulletins relating to the pandemic and implementing Orders Regarding Temporary Suspension of Local Government Provisions, as well as a one-time extension of the authority for differential mill rates, to provide municipalities with flexibility as they navigate the impacts of the pandemic.
- Developed and implemented the Municipal Enforcement Support Program to provide municipalities with funding, training and coordination support for the enforcement of public

health orders to prevent the spread of COVID-19. Between October 22, 2020 and March 31, 2021, a total of \$582K, including \$76K of ticket revenue, was issued to 30 participating municipalities.

- Collaborated with representatives from the Manitoba Municipal Administrator’s Association to review the results of a functional review of Manitoba Municipalities Online (MMO). Committees jointly developed templates, processes and enhancements to MMO, and provide ongoing engagement on improving the existing functionality of MMO.
- Chaired the Provincial-Territorial Table of Ministers Responsible for Local Government for its second consecutive year. The Table successfully pressed the federal government for substantial and timely federal funding to help local governments continue to deliver essential services during the pandemic.

3(a) Municipal Capacity and Governance

Expenditures by Sub-Appropriation	Actual 2020-21 \$(000s)	FTE	Authority 2020-21 \$(000s)	Variance Over(Under) \$(000s)	Expl. No.
Salaries and Employee Benefits	1,334	19.00	1,306	28	
Other Expenditures	280		415	(135)	
Total Sub-Appropriation	1,614	19.00	1,721	(107)	

Assessment Services

The Assessment Services Branch provides property assessment services related to 437,476 roll entries, with a total market value of \$102.3B. Property assessments are used by:

- 136 Manitoba municipalities (the City of Winnipeg provides its own assessment services);
- Indigenous Reconciliation and Northern Relations, for areas under its jurisdiction;
- Manitoba Education; and
- 36 Manitoba school divisions/districts.

Assessment services include determining the values, classification, and liability to taxation of the following.

- Real property (land and buildings) in all 136 municipalities outside the City of Winnipeg and all areas under Indigenous Reconciliation and Northern Relations.
- Personal property (equipment) used for gas distribution systems, spurs and railway sidings, oil and gas production, and other personal property in 106 municipalities that impose a personal property tax.

- Business assessment in 18 municipalities that impose a business tax.

The branch also researches issues related to property valuation; develops policies and procedures for the district offices; liaises with the City of Winnipeg Assessor, and assists businesses, individual property owners, other organizations and other provincial and federal government departments with assessment matters. The branch provides advice to government on legislative and policy issues related to property assessment.

For additional information on Market Value Assessment, see Appendix A; for additional information on Total School Assessment, see Appendix B.

Assessment Services operates on a cost-recovery basis. Of its total budget, 75 percent is paid by municipalities and 25 percent is recovered from Manitoba Education.

Key Results Achieved

- Updated the 2021 reassessment rolls to reflect construction and changes in owner, owner address, legal description, subdivision of land or additions to buildings to ensure delivery of an up-to-date, quality assessment roll to municipalities. In total, 43,785 notices were distributed to the affected owners, and a total of over 311,543 changes were recorded for the 2021 rolls.
- Conducted approximately 91,138 property reviews to place new construction and subdivisions on the rolls, verify real estate sales transactions, appeals, general re-inspections and update other property records. The number of reviews fluctuates annually.
- Delivered the preliminary and final 2021 assessment rolls to municipalities. Municipalities use the final assessment roll for property tax purposes.
- Responded to the 451 appeals of property assessments filed with the Boards of Revision and the 21 subsequent appeals filed with the Municipal Board.
- Facilitated 225 Owner Assessor Agreements, which reduced the number of appeals reviewed by local Boards of Revision.
- Worked towards improving property inspection services, with the goal of maximizing the number of inspections undertaken by assessors each year.
- Completed over 13,316 work items due to new construction and property development, resulting in 11,803 supplementary assessment records totalling more than \$1.3B in market value assessments. The records are provided to municipalities and used to issue in-year supplementary tax notices, resulting in an estimated \$7.2M in annualized tax revenue for municipalities.

- Amended the General Assessments and Related Matters Regulation by revising the current reassessment cycle to include the 2022 tax year and moving the reference date of the next reassessment to April 1, 2021 for the 2023 tax year. This will allow real estate market trends and transactions to be more accurately reflected in property assessments for taxation purposes. The change will also allow property owners who were significantly negatively impacted by economic conditions created by the pandemic to benefit from relief in pandemic influenced property assessments and resulting taxation, one year sooner than would otherwise have occurred. The new reassessment values come into effect for the 2023 tax year.
- Adapted to the new work environment created by the COVID-19 pandemic, with many staff transitioning to a remote work environment. Despite the impacts of the pandemic on working conditions and processes, the department completed more property reviews in 2020 than in the previous year, continuing to provide accurate, fair and equitable property assessments to Manitoba municipalities and property owners.
- Strengthened relationships with municipalities through a consultation plan developed to communicate new assessments, including the following.
 1. On-going communications through ten district assessment offices strategically located in all major regions of Manitoba.
 2. Ensuring the property assessment system is open and transparent to citizens of Manitoba by:
 - providing 24-hour access to assessment information through a modern, map-based website where property owners can view more detailed information about their assessment and sales used to determine their assessed value; and,
 - developing an electronic Self-Inspection Form for property owners to submit updates and digital photos for their property, ensuring property assessment records are accurate and current.
- Streamlined and enhanced the delivery of property inspection services to municipalities and improved value for money by:
 3. utilizing proven and leading technologies such as high resolution oblique-angle air photos to complete desktop property reviews, which are more efficient than physical field inspections and reduce greenhouse gas emissions compared to driving vehicles to properties;
 4. conducting sale verification by using databases from realty service providers to increase efficiencies in the reassessment process. This is done by reducing the number of physical property inspections and resulting emissions; and,

5. completing enhancements to Manitoba Assessment and Valuation Administration System (MAVAS) and Manitoba Municipalities Online to streamline reporting of supplementary assessments to municipalities, reducing the administrative burden of manual processes and providing improved consistency and flexibility to municipalities.
- Utilized high resolution imagery to complete a desktop review project of over 14,200 properties in seven municipalities in southeastern Manitoba, adding over \$30.0M of assessment to municipal tax rolls.

3(b) Assessment Services

Expenditures by Sub-Appropriation	Actual 2020-21 \$(000s)	FTE	Authority 2020-21 \$(000s)	Variance Over(Under) \$(000s)	Expl. No.
Salaries and Employee Benefits	7,014	123.80	7,218	(204)	1
Other Expenditures	942		947	(5)	1
Subtotal before Recoveries	7,956		8,165	(209)	
Salaries and Employee Benefits Recoveries	(2,255)		(2,255)	-	
Other Expenditures Recoveries	(299)		(299)	-	
Total Sub-Appropriation	5,402	123.80	5,611	(209)	

1. *The 2020-21 authority included Virement transfers of \$(2,200) in total to Community Planning and Development Division to support the strategic partnership initiatives.*

Information Systems

The Information Systems Branch supports and improves the delivery of programs by introducing advanced information technology, developing new systems, and helping redesign business processes and supporting implementation of technical upgrades to hardware and software used by the department. The branch manages the department's information technology investments, enabling Municipal Relations to deliver value for municipalities and citizens, streamline processes, and increase employee work efficiency.

Information technology investments managed by the branch enable the department's business innovation plans to facilitate transformation and continuous improvement efforts. The Information Systems Branch provides leadership in executing the resulting automation projects under the department's transformation agenda.

The branch collaborates with the central Business Transformation and Technology (BTT) and its external partners to ensure that the department's information systems and related infrastructure are reliable, well maintained, and sustainable.

The branch promotes the cost-effective use of technology throughout the department by using proven and emerging strategies to reduce costs, minimize redundancy, improve services, and reduce security risks.

Key Results Achieved

- Supported, operated, and maintained the Manitoba Assessment Valuation and Administration System (MAVAS) to produce annual assessment rolls and notices for municipalities. Enhancements were made to ensure the technology supporting these business processes remains current.
- Planned and produced more than 412,000 property tax statements for municipal distribution generating approximately \$500.0M in revenue for local governments. These went to all Manitoba properties (excluding properties in the City of Winnipeg and the City of Brandon).
- Organized, produced, and distributed the 2020 property assessment notices and assessment rolls for all Manitoba properties (excluding properties within the City of Winnipeg) for the province-wide biennial reassessment.
- Supported the Inspection and Technical Services Branch on the implementation of electronic payments for tradespersons license renewals, providing more options and flexibility for clients.
- Assisted department staff providing technology tools, equipment, and guidance to enable with the transition to work from home during the COVID-19 pandemic.
- Increased efficiency for fire incident reporting by municipal fire departments who utilize Winnipeg Metropolitan Region (WMR) software. WMR software was enhanced by a project to better import data.

3(c) Information Systems

Expenditures by Sub-Appropriation	Actual 2020-21 \$(000s)	FTE	Authority 2020-21 \$(000s)	Variance Over(Under) \$(000s)	Expl. No.
Salaries and Employee Benefits	990	8.30	1,066	(76)	1
Other Expenditures	661		720	(59)	1
Subtotal before Recoveries	1,651		1,786	(135)	
Salaries and Employee Benefits Recoveries	(246)		(246)	-	
Other Expenditures Recoveries	(248)		(248)	-	
Total Sub-Appropriation	1,157	8.30	1,292	(135)	

1. *The 2020-21 authority included Virement transfers of \$(700) to Community Planning and Development Division to support the strategic partnership initiatives.*

Financial Assistance

Funding to Municipalities and Related Grants

The Government of Manitoba continued to provide comprehensive funding support to the City of Winnipeg and municipalities outside the City of Winnipeg, delivered through the Strategic Municipal Investment Fund – Manitoba’s basket funding model. The basket funding model for municipalities reduces red tape and provides municipalities with a Fair Say and flexibility over how best to invest provincial funds in their communities.

Funding included Municipal Operating support to address key service priorities and core programs, and Strategic Infrastructure funding to address priority capital projects. This includes water and wastewater treatment plants, solid waste treatment plants, public transit, roads and bridges, and recreation projects.

The Department of Municipal Relations administers funding provided under the Strategic Municipal Investment Fund, and works with the Department of Central Services to support federal-provincial projects administered by Capital Planning and Agreement Management, and municipal water and sewer projects administered by the Water Services Branch.

In addition, Public Safety funding is provided to the City of Winnipeg and rural municipalities to support urban policing services. This funding is administered by Manitoba Justice.

Key Results Achieved

Strategic Municipal Investment Fund – City of Winnipeg

Funding support for the City of Winnipeg provided through the Strategic Municipal Investment Fund in 2020/21 was delivered through the following component programs:

Municipal Operating – A total of \$121.2M to support the delivery of City programs and services.

Strategic Infrastructure – A total of \$75.3M, which represents 55 per cent of the total amount of capital funding available to all Manitoba municipalities in 2020/21. Funding was allocated based on projects that align with Manitoba’s definition of strategic infrastructure, which includes water and wastewater treatment plants, solid waste treatment plants, public transit, roads and bridges, and recreation projects. The capital basket provided to Winnipeg is inclusive of all existing and new projects, including those being considered under the Investing in Canada Infrastructure Program (ICIP).

Projects Funded under Strategic Infrastructure	Amount (mil)
Southwest Rapid Transitway (Stage 2) and Pembina Highway Underpass – final payment	48.550
South Winnipeg Recreation Campus – Phase 1	13.160
St. James Civic Centre *	0.506
2020 Local Street Renewal Program	10.184
2020 Transit Bus Purchasing Program	2.900
TOTAL	\$75.300

* Additional \$3.9M in provincial funding previously provided.

Strategic Municipal Investment Fund – Other Municipalities

Funding support for municipalities outside the City of Winnipeg was provided through the Strategic Municipal Investment Fund in 2020/21 and delivered through the following component programs:

Municipal Operating – \$51.3M to support the delivery of municipal programs and services.

Overall operating funding also included up to \$1.7M for rural handi-transit services provided through the Mobility Disadvantaged Transportation Program. This program supports the operation of 69 handi-transit services in various communities in Manitoba to enable mobility-disadvantaged citizens to live more independently.

Municipal Infrastructure – A total of \$61.7M, which represents 45 per cent of the total amount of capital funding provided to all Manitoba municipalities in 2020/21.

Payments were made based on eligible claims for costs incurred by the end of the fiscal year, and previously approved federal-provincial projects under the Investing in Canada Infrastructure Program. This included support for:

- Water/Sewer – Base funding of \$15.8M to support safe and sustainable water and/or sewage treatment facilities, administered by the Manitoba Water Services Branch.
- Canada-Manitoba Agreements – Progress payments of up to \$7.2M for various infrastructure projects supported by the Provincial Territorial Infrastructure Component Program, Clean Water and Wastewater Fund, and Public Transit Infrastructure Fund, administered by Central Services. Payments are provided for projects as construction progresses to completion.
- Investing in Canada Infrastructure Program – Progress payments and accelerated funding of up to \$38.7M for previously approved projects. This includes the Portage la Prairie Water Pollution Control Centre Facility, the Winkler Stanley Modern Regional

Wastewater Treatment System Project (Phase 1 and 2), and the Rural Municipality of Stuartburn-Prawda School Road Intermunicipal Bridge.

COVID-19 Financial Assistance

In addition to funding delivered under the Strategic Municipal Investment Fund, the Department of Municipal Relations revised the timing of critical grant payments and provided additional supports to municipalities to address financial pressures, alleviate operational losses, and boost the economy as follows.

- Accelerating 75 per cent of the 2020/21 Municipal Operating grant to municipalities in March 2020, in recognition of the financial pressures caused by the COVID-19 pandemic. The City of Winnipeg received a total of \$90.9M and other municipalities received \$36.8M. The remaining 25 per cent of the grant was provided to municipalities on September 30, 2020.
- Providing incremental support to municipalities under Manitoba’s \$500M Manitoba Restart Program to help boost the provincial economy. This includes \$230M as Manitoba’s share of project funding under the Investing in Canada Infrastructure Program; and \$43M in additional funding for the Manitoba Water Services Board to address the significant backlog of municipal water and sewer projects, to be released in 2020/21 and 2021/22.
- Providing a one-time, additional flat grant of \$10K to each municipally sponsored handi-transit service funded by the Mobility Disadvantaged Transportation Program, totalling \$690K, to ramp up the provision of existing services and facilitate the transport of seniors and other clients with mobility issues to and from COVID-19 vaccination sites.

The department also administered Manitoba’s share of the \$19B provided to provinces and territories under the Federal Safe Restart Agreement. This included \$72.6M in unconditional operating funding for municipalities, and \$33M in public transit support for municipal transit systems in Winnipeg, Brandon, Thompson, Selkirk, and Flin Flon.

4(a) Funding to Municipalities and Related Grants

Expenditures by Sub-Appropriation	Actual 2020-21 \$(000s)	FTE	Authority 2020-21 \$(000s)	Variance Over(Under) \$(000s)	Expl. No.
Grants Assistance	674,481		674,896	(415)	1,2
Total Sub-Appropriation	674,481		674,896	(415)	

1. The 2020-21 authority included Supplementary Authority of \$338,220 from Supplementary Appropriation Act, 2020 (COVID-19 Response) and Internal Service Adjustments to support the COVID-19 programs including Federal Restart Agreement Program and Manitoba Restart Projects.
2. The 2021-21 authority included Virement transfer of \$(800) to Community Planning and Development Division to support strategic partnership initiatives.

The Manitoba Water Services Board

The Manitoba Water Services Board mandate is to assist municipalities with the development of sustainable water and sewer infrastructure, including:

- water supply, treatment, storage and distribution;
- collection and treatment of sewage;
- the disposal of treated effluent and waste sludge in an environmentally sustainable manner; and
- provision of drought resistant, safe water supplies to rural residents for domestic and livestock needs.

The Water Services Branch under the Department of Central Services delivers water and sewer capital projects on behalf of the Board.

Key Results Achieved

- Executed water and sewer projects totalling \$33.903M, comprised of \$30.382M under the Municipal Water and Sewer Program and Rural Water Development Program, and \$3.521M under the Manitoba Restart Program. The branch serves over 70 municipal and water co-op clients.
- Provided \$50.0M for project through the Manitoba Restart Program specifically for this purpose, which included approximately \$43M in dedicated funding for municipal water and sewer infrastructure projects in 2020/21 and 2021/22.

4(b) Manitoba Water Services Board

Expenditures by Sub-Appropriation	Actual 2020-21 \$(000s)	FTE	Authority 2020-21 \$(000s)	Variance Over(Under) \$(000s)	Expl. No.
Grants Assistance	18,044		18,044	-	
Total Sub-Appropriation	18,044		18,044	-	

Grants to Municipalities in Lieu of Taxes

Grants in lieu of taxes are paid to municipalities for provincially owned properties located within local government boundaries. Grants equivalent to school and municipal taxes are paid on all provincial properties except those that are exempt.

Grants in Lieu Paid	2019/20 \$(000s)	2020/21 \$(000s)
Municipalities outside Winnipeg	10,216	10,317
City of Winnipeg	7,421	8,473
Northern Affairs Communities	169	157
Agricultural Refunds	(46)	(38)
Municipalities and Northern Communities	17,760	18,909

4(b) Grants to Municipalities in Lieu of Taxes

Expenditures by Sub-Appropriation	Actual 2020-21 \$(000s)	FTE	Authority 2020-21 \$(000s)	Variance Over(Under) \$(000s)	Expl. No.
Grants Assistance	18,909		18,902	7	
Grants Assistance Recoveries	(18,471)		(18,471)	-	
Total Sub-Appropriation	438		431	7	

Financial Information Section

Departmental Reconciliation Table

**PART A – OPERATING EXPENDITURE
MANITOBA MUNICIPAL RELATIONS
RECONCILIATION STATEMENT
\$(000s)**

DETAILS	2020/21 AUTHORITY
2020/21 MAIN ESTIMATES	\$ 376,886
Allocation of funds from:	
– Internal Service Adjustments	51,142
– Supplementary Estimates	344,645
2020/21 AUTHORITY	\$772,673

Expenditure Summary Table

Manitoba Municipal Relations

Expenditure Summary

For the fiscal year ended March 31, 2021 with comparative figures for the previous fiscal year \$(000s)

Authority 2020-21	Appropriation	Actual 2020-21	Actual 2019-20	Increase (Decrease)	Explanation Number
1. Administration and Finance					
44	(a) Minister's Salary	44	41	3	
(b) Executive Support					
818	(1) Salaries and Employee Benefits	756	852	(96)	
112	(2) Other Expenditures	51	81	(30)	
(c) Financial and Administrative Services					
597	(1) Salaries and Employee Benefits	651	392	259	
155	(2) Other Expenditures	115	76	39	
(d) Municipal Board					
799	(1) Salaries and Employee Benefits	786	749	37	
117	(2) Other Expenditures	95	100	(5)	
(e) Fiscal Strategic Policy					
1,000	(1) Salaries and Employee Benefits	749	583	166	
68	(2) Other Expenditures	25	0	25	
3,710 13-1		3,272	2,874	398	
2. Community Planning and Development					
(a) Community Planning					
4,036	(1) Salaries and Employee Benefits	3,759	3,485	274	1
635	(2) Other Expenditures	413	336	77	
(b) Community Development					
2,484	(1) Salaries and Employee Benefits	1,977	2,558	(581)	2
642	(2) Other Expenditures	459	928	(469)	
38,277	(3) Community Development Program	42,654	45,517	(2,863)	3
(3,790)	(4) Less: Recoverable from Other Appropriations	(3,790)	(3,790)	0	
(c) Inspection and Technical Services					
5,219	(1) Salaries and Employee Benefits	4,429	0	4,429	4
1,694	(2) Other Expenditures	519	0	519	4
(d) Office of the Fire Commissioner					
5,012	(1) Salaries and Employee Benefits	3,783	0	3,783	4
2,549	(2) Other Expenditures	1,992	0	1,992	4
9,500	(3) Grant Assistance	9,251	0	9,251	4
66,258 13-2		65,446	49,034	16,412	

Authority 2020-21	Appropriation	Actual 2020-21	Actual 2019-20	Increase (Decrease)	Explanation Number
3. Municipal Capacity and Assessment					
(a) Municipal Capacity and Governance					
1306	(1) Salaries and Employee Benefits	1,334	1,115	219	5
415	(2) Other Expenditures	280	235	45	
(b) Assessment Services					
7,218	(1) Salaries and Employee Benefits	7,014	7,059	(45)	
947	(2) Other Expenditures	942	1,059	(117)	
(2,554)	(3) Less: Recoverable from Other Appropriations	(2,554)	(2,554)	0	
(c) Information Systems					
1,066	(1) Salaries and Employee Benefits	990	1,177	(187)	
720	(2) Other Expenditures	661	1,005	(344)	
(494)	(3) Less: Recoverable from Other Appropriations	(494)	(494)	0	
8,624	13-3	8,173	8,602	(429)	
4. Financial Assistance					
(a) Funding to Municipalities and Related Grants					
674,896	(1) Grant Assistance	674,481	305,612	368,869	6
(b) Manitoba Water Services Board					
18,044	(1) Grant Assistance	18,044	15,824	2,220	7
(c) Grants to Municipalities in Lieu of Taxes					
18,902	(1) Grants	18,909	17,760	1,149	
(18,471)	(2) Recoverable from Other Appropriations	(18,471)	(17,296)	(1,175)	
693,371	13-4	692,963	321,900	371,063	
5. Costs Related to Capital Assets					
710	(1) Amortization Expense	780	0	780	
		780	0	780	
710	13-5	780	0	780	
772,673	Department Total	770,634	382,410	388,224	

Explanation:

1. The Year over year variance \$274 is due to filling vacant positions in 2020/21.
2. The year over year variance \$(581) is due to unexpected vacancies incurred in 2020/21.
3. The year over year variance \$(2,863) is due to additional one-time grant funding in 2019/20 to support new initiatives, including Manitoba Endowment Fund, Trails Manitoba Endowment Fund and Winnipeg Metropolitan Region.
4. The year over year variance is due to transition of the Office of the Fire Commissioner and Inspection and Technical Services (former Special Operating Agency) to the department in 2020/21.
5. The year over year variance \$219 is due to filling vacant positions in 2020/21.
6. The year over year variance \$368,869 reflects additional one-time grant funding in 2020/21 to support COVID-19 related new initiatives, including Federal Restart Agreement Program and Manitoba Restart Projects; the authorized expenditure level was increased by supplementary authority.
7. The year over year variance \$2,220 reflects additional one-time grant funding in 2020/21 to support COVID-19 related new initiatives, including Manitoba Restart Projects; the authorized expenditure level was increased by supplementary authority.

Revenue Summary Table

Manitoba Municipal Relations Revenue Summary

For the fiscal year ended March 31, 2021 with comparative figures for the previous fiscal year \$(000s)

Actual 2019-20	Actual 2020-21	Increase (Decrease)	Source	Actual 2020-21	Estimate 2020-21	Variance	Explanation Number
			Government of Canada				
0	161	161	Heavy Urban Search and Rescue Program (HUSAR)	161	525	(364)	1
			Other Revenue				
1577	10,402	8,825	Fees	10,402	10,380	22	2
7,715 (40)	7,441 1	(274) 41	Cost Recovery from Municipalities Sundry	7,441 1	9,143 26	(1,702) (25)	3
0	11,375	11,375	Fire Prevention Levy	11,375	7,561	3,814	4
9,252	29,380	20,128	Subtotal	29,380	27,635	1,745	
			Other Sources				
58	58	0	French Language Services	58	0	58	
9,310	29,438	20,128	Total Revenue	29,438	27,635	1,803	

Explanation:

1. The year-over-year variance of \$161 is due to transition of the Office of the Fire Commissioner (former Special Operating Agency) to the department in 2020/21; the year-end variance of \$(364) is due to less than anticipated recoverable costs incurred in 2020/21 within Office of the Fire Commissioner.
2. The year-over-year variance of \$8,825 is due to transition of Office of the Fire Commissioner and Inspection and Technical Services (former Special Operating Agency) to the department in 2020/21.
3. The year-end variance of \$(1,702) is due to less than anticipated recoverable costs incurred in 2020/21 within Assessment Services Branch.
4. The year-over-year variance of \$11,375 is due to transition of Office of the Fire Commissioner and Inspection and Technical Services (former Special Operating Agency) to the department in 2020/21; the year-end variance of \$3,814 reflects under-estimated budget in 2020/21 for Fire Prevention Levy.

Five Year Expenditure and Staffing Summary

Manitoba Municipal Relations

Five-Year Expenditure and Staffing Summary by Main Appropriation

For the fiscal years ended March 31, 2017 to March 31, 2021*

Main Appropriation	2016/17		2017/18		2018/19		2019/20		2020/21	
	FTE	\$(000s)	FTE	\$(000s)	FTE	\$(000s)	FTE	\$(000s)	FTE	\$(000s)
13-1 Administration and Finance	47.10	3,696	45.10	3,240	38.10	2,814	38.10	2,874	40.10	3,272
13-2 Community Planning and Development	92.70	34,319	89.70	29,995	84.60	33,563	83.80	49,034	189.80	65,446
13-3 Municipal Capacity and Governance	154.10	8,960	152.10	8,589	151.10	8,575	151.10	8,602	151.10	8,173
13-4 Financial Assistance	0.00	320,675	0.00	316,011	0.00	314,548	0.00	321,900	0.00	692,963
13-5 Costs Related to Capital Assets	0.00	0	0.00	0	0.00	0	0.00	0	0.00	780
Total Appropriations	293.90	367,650	286.90	357,835	273.80	359,500	273.00	382,410	381.00	770,634

* Actual Expenditures have been adjusted for comparative purposes. Adjustments are for:

2020/21: Office of the Fire Commissioner, the former Special Operating Agency was transitioned to the department; as a result of this transfer, the Department FTE was increased by 108.00 from 273.00 in 2019/20 to 381.00 in 2020/21, and the Department's Expenditure was increased by \$19,974 in 2020/21 in comparison to 2019/20.

Performance Reporting – Indicators of Progress against Priorities

What is being measured and using what indicator?	Why is it important to measure this?	Where are we starting from (baseline measurement)?	What is the 2020/21 result or most recent available data?	What is the trend over time?	Comments/ Recent actions/ Report links
<p>Outcome: Supporting community development efforts in communities across Manitoba.</p> <p>Indicators: Number of program grants approved under the Building Sustainable Communities (BSC) Program.</p> <p>Number of capital projects approved.</p> <p>Number of client consultations, training, and project/grant development provided.</p>	<p>Community organizations that initiate local community development projects add to the quality of life in communities and serve to leverage additional funds to support long-term revitalization.</p> <p>Sustainable community facilities provide social, recreation, and wellness benefits to Manitobans</p>	<p>2019/2020 was the first year the BSC Program grants were accessed through a single portal.</p> <p>The 2020/21 BSC Program saw 586 applications requesting funding of \$18.5M.</p>	<p>The 2020/21 BSC Program approved 353 projects for up to \$10.6M in provincial support. These projects represent a total planned community development investment of \$30.3M across Manitoba.</p> <p>The 2020/21 BSC Program approved funding for 300 capital projects.</p> <p>Over 1,400 clients were provided with consultations, training, organizational governance, and project development grant application support</p>	<p>Requests for support from community organizations continued to be strong.</p> <p>The demand continued to be strong for locally initiated community projects.</p> <p>In 2020/21 the Building Sustainable Communities Program saw an increased investment that gave community organizations and municipalities a much-needed boost to address the challenges brought on by COVID-19 and helped rebuild Manitoba's economy. This resulted in an increase of 126 projects compared to 2019/20.</p>	<p>Community organizations continued to seek advice from staff on projects.</p> <p>Funding enabled and promoted enhanced community partnerships and maintained capacity for community organizations.</p>

What is being measured and using what indicator?	Why is it important to measure this?	Where are we starting from (baseline measurement)?	What is the 2020/21 result or most recent available data?	What is the trend over time?	Comments/ Recent actions/ Report links
<p>Outcome: Capacity of Manitoba community foundations to support local initiatives.</p> <p>Indicators: Growth in the unrestricted funds among Manitoba community foundations.</p>	<p>This will allow local communities to be more self- sustaining.</p>	<p>2014/15: In 2014, 39 Community Foundations received donations.</p> <p>2016/17: In 2016, the Endow Manitoba 24 Hour Challenge raised \$497,116.</p> <p>2017/18: In 2017, the province began its support of the Endow Manitoba 24 Hour Challenge.</p> <p>2018 was the first year all 55 Community Foundations received a donation as part of the Endow Manitoba 24 Hour challenge.</p>	<p>2020/21: The Endow Manitoba 24Hour Giving Challenge raised over \$1.25M and all of Manitoba's 55 community foundations received donations.</p>	<p>The number of Community Foundations receiving donations through the Endow Manitoba 24 Hour Giving Challenge has increased year over year for the previous 5 years.</p> <p>The total value of the donations received including matching funds from The Winnipeg Foundation and Province of Manitoba increased from \$210,601 in 2014 to \$1,254,239 in 2020.</p>	

What is being measured and using what indicator?	Why is it important to measure this?	Where are we starting from (baseline measurement)?	What is the 2020/21 result or most recent available data?	What is the trend over time?	Comments/ Recent actions/ Report links
<p>Outcome: Municipalities are planning the protection and efficient use and re-use of their renewable and non-renewable resources.</p> <p>Indicator: Development plans that have undergone a full review and have been approved by the Province.</p>	<p>Development plans provide a framework to direct sustainable land use and development in a municipality or planning district through maps, policies, and statement of physical, social, environmental and economic objectives.</p> <p>Land use planning is the foundation upon which communities build economic opportunities, protect the environment, and improve the quality of life for their citizens.</p>	<p>Development plan by-laws in effect as of March 31, 2014.</p>	<p>For the fiscal year ending</p> <ul style="list-style-type: none"> • March 31, 2021, six local planning authorities completed full development plan reviews approved by the Province. In total, these plans govern land use in twelve incorporated municipalities. The local planning authorities are: • Town of Ste. Anne • RM of La Broquerie • Municipality of Westlake-Gladstone • RM of Whitehead • Red River Planning District (comprised of Village of Dunnottar, City of Selkirk and the RM's of St. Andrews, St. Clements, East St. Paul and West St. Paul) • Whitemouth-Reynolds Planning District (comprised of the RM's of Reynolds and Whitemouth) 	<p>Number of municipalities and planning districts with updated development plans is increasing.</p>	<p>For the fiscal year ending March 31, 2021, twelve development plans governing land use in one local government district, six municipalities and five planning districts completed full reviews approved by the province.</p>

What is being measured and using what indicator?	Why is it important to measure this?	Where are we starting from (baseline measurement)?	What is the 2020/21 result or most recent available data?	What is the trend over time?	Comments/ Recent actions/ Report links
<p>Outcome: The long-term financial viability of municipalities (excluding the City of Winnipeg)</p> <p>Indicator: The ability of municipalities to comply with legislated filing timeframes for tax levy by-laws.</p>	<p>Municipalities that are financially viable are able to deliver services efficiently and effectively to citizens.</p> <p>Although The Municipal Act does not define “financial viability”, there are legislative requirements that if consistently not met, indicate financial management stress.</p>	<p>In 2003, 80 percent of municipalities had filed their tax levy by-law with the Minister by the legislated date.</p>	<p>In 2020, 84 percent of municipalities filed their tax levy by-law with the Minister by June 15, the legislated deadline under The Municipal Act.</p>	<p>The percentage of municipalities filing by the legislated date is lower than recent years.</p> <ul style="list-style-type: none"> • From 2016 to 2019 an average of 90 percent of municipalities filed on time. • Decrease in 2020 is attributed to increased flexibility provided to municipalities in response to the COVID-19 pandemic, specifically a temporary Order that changed the due date for the tax levy by-law from May 15 to June 15 in 2020. 	<p>The 16% of municipalities that did not file their tax levy by-law by Jun 15 all filed their by-law after the deadline.</p> <p>The department issues annual bulletins reminding municipalities about the deadline. The department also works with municipalities to support them in submitting financial plans on time, including education materials, advisory support and templates.</p>

What is being measured and using what indicator?	Why is it important to measure this?	Where are we starting from (baseline measurement)?	What is the 2020/21 result or most recent available data?	What is the trend over time?	Comments/ Recent actions/ Report links
<p>Outcome: Satisfaction of property owners with the assessment of their properties (made by the Provincial Municipal Assessor).</p> <p>Indicator: Rate of assessment appeals. A low appeal rate indicates ratepayer satisfaction with the assessment of their property.</p>	<p>All property owners have the right to appeal their assessments to the Board of Revision if they believe the assessed value of their property does not reflect the market value of their property (as of the reference date).</p>	<p>In the 2002 reassessment, 0.7 percent of assessment roll entries were appealed to the Board of Revision.</p>	<p>In the 2020 reassessment, 0.3 percent of assessment roll entries were appealed to the Board of Revision.</p>	<p>The appeal rate is consistent with previous years.</p>	<p>Under The Municipal Assessment Act, every municipality must have a Board of Revision.</p> <p>The Provincial Municipal Assessor is responsible for delivery of assessment services to all municipalities except the City of Winnipeg, which is responsible for delivery of its own assessment services.</p>

Regulatory Accountability and Red Tape Reduction

Manitoba Municipal Relations is committed to implementing the principles of regulatory accountability as set out in [The Regulatory Accountability Act](#). The department works to achieve balance with regulatory requirements, identify the best options for them, assess their impact and incorporate them in department activities, programs and in the development of all regulatory instruments.

A regulatory requirement is a requirement in a regulatory instrument for a person to take an action in order to:

- access a program or service offered by the government or a government agency
- carry on business
- participate in a regulated activity

Additional information on the changes to the regulatory requirements is included in the 2020/21 Manitoba Regulatory Accountability Report.

Regulatory requirements

	April 1, 2020	March 31, 2021
Total number of regulatory requirements	44,114	45,044
Net change	-	(99)
Percentage change	-	-0.22%

- 'Total number of regulatory requirements' includes transfers of (930) regulatory requirements in and out of the Departments and Government Agencies (DGA) in 2020/21.
- 'Transfers' include changes in regulatory requirements, where applicable, that resulted from the October 2019 re-organization that were not concluded in RAD until 2020-2021, changes that resulted from the January 2021 re-organization, changes that were required to align RAD with ministerial assignments of Acts and Regulations in Manitoba Laws, and other transfers that were required for other reasons.
- 'Net change' of (99) is the decrease in regulatory requirements undertaken by the DGA in 2020/21 and is net of transfers of (i.e., excludes) regulatory requirements in and out of the DGA.
- 'Percentage change' -0.22% is the percentage change in regulatory requirements undertaken by the DGA in 2020/21 and is net of transfers of (i.e., excludes) regulatory requirements in and out of the DGA.

The Public Interest Disclosure (Whistleblower Protection) Act

The Public Interest Disclosure (Whistleblower Protection) Act came into effect in April 2007 and was amended in 2018 to give employees a clear process for disclosing concerns about significant and serious matters (wrongdoing) in the Manitoba public service, and protects employees who make those disclosures from reprisal. The act builds on protections already in place under other statutes, as well as collective bargaining rights, policies, practices and processes in the Manitoba public service.

Wrongdoing under the act may be: contravention of federal or provincial legislation; an act or omission that endangers public safety, public health or the environment; gross mismanagement; or knowingly directing or counseling a person to commit a wrongdoing. The act is not intended to deal with routine operational or administrative matters.

A disclosure made by an employee in good faith, in accordance with the act, and with a reasonable belief that wrongdoing has been, or is about to be, committed is considered to be a disclosure under the act, whether or not the subject matter constitutes wrongdoing. All disclosures receive careful and thorough review to determine if action is required under the act, and must be reported in a department's annual report in accordance with Section 29.1.

The following is a summary of disclosures received by Manitoba Municipal Relations and for fiscal year 2020/21.

Information Required Annually (per Section 29.1 of The Act)	Fiscal Year 2020/21
The number of disclosures received, and the number acted on and not acted on. Subsection 29.1(2)(a)	NIL
The number of investigations commenced as a result of a disclosure. Subsection 29.1 (2)(b)	NIL
In the case of an investigation that results in a finding of wrongdoing, a description of the wrongdoing and any recommendations or corrective actions taken in relation to the wrongdoing, or the reasons why no corrective action was taken. Subsection 29.1(2)(c)	NIL

APPENDICES

Appendix A - Market Value Assessment - Provincial Totals

At the end of the calendar year, the Assessment Branch delivers final assessment rolls to all municipalities excluding the City of Winnipeg. The market value of all assessment in Manitoba as shown on these rolls is aggregated in the table below.

Roll/Type	Year	Rural \$	Villages \$	Towns \$	Cities \$	LGD \$	INDIGENOUS RELATIONS	TOTAL
Business	2021	65,008,900	0	13,255,800	87,198,800	953,800	1,282,900	167,700,200
Business	2020	63,136,200	0	13,149,600	85,356,100	965,200	1,282,400	163,889,500
Change		1,872,700	0	106,200	1,842,700	-11,400	500	3,810,700
Personal Property	2021	1,361,423,900	971,300	23,809,100	52,958,000	0	264,300	1,439,426,600
Personal Property	2020	1,220,922,300	971,300	23,809,100	52,958,000	0	264,300	1,298,925,000
Change		140,501,600	0	0	0	0	0	140,501,600
Real (T)	2021	71,677,631,370	264,844,000	5,208,929,900	13,807,828,400	167,915,600	205,938,900	91,333,088,170
Real (T)	2020	70,753,591,370	261,235,300	5,117,893,600	13,543,092,400	167,607,900	202,532,300	90,045,952,870
Change		924,040,000	3,608,700	91,036,300	264,736,000	307,700	3,406,600	1,287,135,300
Real (G)	2021	1,758,432,500	1,783,900	233,333,500	569,345,700	6,090,300	96,230,800	2,665,216,700
Real (G)	2020	1,753,419,500	1,807,000	233,437,200	579,753,100	6,093,500	96,660,500	2,671,170,800
Change		5,013,000	-23,100	-103,700	-10,407,400	-3,200	-429,700	-5,954,100
Real (S)	2021	237,527,600	5,967,600	182,572,600	353,034,100	507,100	634,000	780,243,000
Real (S)	2020	236,973,700	5,967,600	181,860,200	339,981,800	507,100	560,000	765,850,400
Change		553,900	0	712,400	13,052,300	0	74,000	14,392,600
Real (E)	2021	2,839,605,500	19,707,500	1,347,142,700	1,576,344,500	40,072,000	61,980,700	5,884,852,900
Real (E)	2020	2,798,191,800	19,545,500	1,338,100,100	1,546,954,300	39,296,700	62,200,000	5,804,288,400
Change		41,413,700	162,000	9,042,600	29,390,200	775,300	-219,300	80,564,500
TOTAL	2021	77,939,629,770	293,274,300	7,009,043,600	16,446,709,500	215,538,800	366,331,600	102,270,527,570
TOTAL	2020	76,826,234,870	289,526,700	6,908,249,800	16,148,095,700	214,470,400	363,499,500	100,748,076,970
Change		1,113,394,900	3,747,600	100,793,800	298,613,800	1,068,400	2,832,100	1,520,450,600

Appendix B Total School Assessment 2021

BEAUTIFUL PLAINS	852,163,060
BORDERLAND	1,118,518,290
BRANDON	3,375,056,550
EVERGREEN	1,050,274,590
FLIN FLON	124,365,420
FORT LA BOSSE	1,405,425,280
FRONTIER	262,334,390
GARDEN VALLEY	1,505,008,390
HANOVER	2,474,814,000
INTERLAKE	1,594,902,440
KELSEY	268,053,800
LAKESHORE	342,840,850
LORD SELKIRK	2,150,159,660
LOUIS RIEL	8,724,579,690
MOUNTAIN VIEW	1,193,805,800
MYSTERY LAKE	435,087,620
NL S.D.	162,009,880
PARK WEST	1,050,343,160
PEMBINA TRAILS	9,778,665,530
PINE CREEK	608,388,370
PORTAGE LA PRAIRIE	1,491,789,810
PRAIRIE ROSE	1,668,373,440
PRAIRIE SPIRIT	1,660,339,210
RED RIVER VALLEY	1,768,334,480
RIVER EAST TRANSCONA	7,465,803,400
ROLLING RIVER	1,106,239,690
SEINE RIVER	2,092,160,870
SEVEN OAKS	3,840,288,820
SOUTHWEST HORIZON	1,370,549,930
ST JAMES ASSINIBOIA	5,067,654,660
SUNRISE	2,853,299,250
SWAN VALLEY	628,615,260
TURTLE MOUNTAIN	663,435,980
TURTLE RIVER	256,111,910
WESTERN	699,135,090
WINNIPEG	13,757,300,190
Grand Total	84,866,228,760