



Application Specialist

IS3 Information Technologist 3

Regular/Full-time

Manitoba Legislative Assembly – Administration Branch

Winnipeg MB

Advertisement Number: 010626

Salary(s): IS3 \$76,239 - \$101,771 per year

Closing Date: March 11, 2026

This is a preference competition. All applicants are encouraged to apply; however, first consideration for this competition will be given to Indigenous people, women and visible minorities. Applicants are requested to self-declare at the time of application.

The incumbent of this position is an employee of the Legislative Assembly.

Introduction

The Legislative Assembly Administration Branch seeks a highly motivated and experienced professional to serve as Application Specialist of the Information Technology Branch. The incumbent will be accountable for the development, implementation, operation, support, and maintenance of information technology application services for the Legislative Assembly Administration Branch as well as several of the Independent Offices of the Legislative Assembly.

This role presents a unique opportunity to develop the application environment from the ground up, creating, integrating, and enhancing solutions, as well as managing existing applications and database technologies, and contributing to other projects and branch initiatives. This is an office-based role, within a service-focused and collaborative environment.

Conditions of Employment

- The incumbent must be legally entitled to work in Canada.
- The incumbent must be, and remain, politically non-partisan in both perception and fact.
- Satisfactory Criminal Record Check, Child Abuse Registry Check and Adult Abuse Registry Check

Qualifications

Essential:

- Degree, Diploma or Certificate in computer science or a related IT discipline, or an equivalent combination of education and experience.
- Experience in a technical role with responsibilities for designing, building, implementing, and maintaining critical IT applications and services.
- Relevant experience developing desktop applications using C# and VB programming languages, as well as front end web development technologies.
- Database administration/DBA experience, including implementing, managing and maintaining database technologies, such as SQL Server or other relational databases.
- Experience designing, implementing and deploying cloud integrated solutions independently with minimal supervision.

- Organizational and time management skills with the ability to plan and manage competing priorities and demands.
- Excellent interpersonal skills with experience building and fostering collaboration with various internal and external stakeholders.
- Strong verbal and written communication skills with the ability to communicate with a diverse group of stakeholders.
- Sound judgement with strong problem-solving and decision-making skills.

Desired:

- Experience with hardware, software and network support.

Duties

The Application Specialist is a member of the Legislative Assembly's Administration Branch Information Technology team. The incumbent provides leadership on the development and maintenance of projects associated with the Administration Branch and several of the Independent Offices' application portfolio. The position is responsible for meeting the functional needs of the clients with respect to business solutions, facilitating business process re-engineering and guiding clients to make strategic decisions regarding prioritization of system work. The incumbent is also accountable for assisting in the design, development, testing, acceptance, implementation, maintenance and ongoing support of all business applications.

Apply to:

Advertisement No. 010626
Manitoba Legislative Assembly
Human Resource Services
302-386 Broadway
Winnipeg MB, R3C 3R6
Phone: 204-945-7279
Fax: 204-948-3115
Email: hr@legassembly.mb.ca

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process.

We thank all who apply and advise that only those selected for further consideration will be contacted.

WHEN APPLYING TO THIS POSITION, PLEASE INDICATE THE ADVERTISEMENT NUMBER AND POSITION TITLE IN THE SUBJECT LINE AND/OR BODY OF YOUR EMAIL.

Your cover letter, resumé and application must clearly indicate how you meet the qualifications.