Subject: GLOSSARY OF TERMS

Act - *The Child and Family Services Act or The Adoption Act* depending on the context.

Agency - An agency as defined in the Act.

Care provider - In Part IV of the manual, a foster home, child care worker or residential care staff responsible for the care of the child.

Director - The Director of Child and Family Services, Province of Manitoba; the Executive Director of the Child and Family Support Branch.

Guideline - An interpretation or outline of legislation or policy.

Policy - A definite course or method of action; an overall plan or general direction embracing acceptable procedures; a general requirement consistent with legislation.

Procedure - A mode of performing a task or way of carrying out an activity; specific instructions necessary to clarify the standards or specify how the standards are to be met; preferred or required practices.

Protocol - A set of procedures involving two or more parties and requiring collaboration between the parties.

Regulation - A rule or order having the force of law issued by cabinet and made under a statute; secondary, subordinate or delegated legislation.

Standard - A minimum level of performance expressed in precise, measurable terms; a mandatory service requirement used as a basis for service review or audit; a concise statement of expectations requiring compliance to clearly defined practices or procedures and resulting in measurable outputs or outcomes.
Statute - An Act of the legislative assembly of a province or of the Parliament of Canada; codified law passed by a legislature and assented to by the Queen through her representatives; legislation.