Over or Under Housed Form



For Office Use Only									
Date Received:	F	Receiving Office:							
Current Application Reference << Current App#>>		Move Request #: <move #:<="" request="" td=""><td></td><td></td><td></td></move>							
CCourtent App#>>			<u>~~</u>						
Date: < <date>></date>									
PERSONAL INFORMA	TION								
Leaseholder name:	< <lea< td=""><td><mark>aseholder name</mark></td><td><mark>>>></mark></td><td></td><td></td></lea<>	<mark>aseholder name</mark>	<mark>>>></mark>						
Co-leaseholder name:	< <co< td=""><td>-Leaseholder na</td><td>ame>></td><td></td><td></td></co<>	-Leaseholder na	ame>>						
Address:	< <add< td=""><td>dress>></td><td></td><td></td><td></td></add<>	dress>>							
Town/City:	< <city< td=""><td><mark>y/town</mark>>></td><td>Postal</td><td>code:</td><td><postal code="">></postal></td></city<>	<mark>y/town</mark> >>	Postal	code:	<postal code="">></postal>				
Contact number(s):	Home) :	Cell:						
	Work:	:	Email:						
Leave a message:	Name)	Phone	:					
	•		•	•					
REASON FOR THE MO	OVE								
[[Enter Reason for the	Move]]]							
PARKING									
Will you require a parkir	ng stall	? Yes	☐ No						
SMOKING									
SMOKING Do you prefer a unit des	signate	d as: Smol	king Non-s	moking	No preference				
Do you profer a arm doc	orginato.	<u> </u>	<u>g</u>	inoming <u></u>					
PETS If you are moving to a buil through all common areas	-	th common areas	s, please be aware	pets must b	ne carried, crated or kenneled				
Do you have a pet?		Yes	No						
If yes, will the pet be moving with you?									
If more space is required		ll household men	nbers, please use i	reverse side	e of this form				
If more space is required to list all household men			RELATIONSHIP	10.00 0.00					
Nam	1E		TO THE	GENDER	BIRTH DATE YYYY-MM-DD				
			LEASEHOLDER	SLINDLK	TTTT WINNEDD				
			Leaseholder						

	MBERS RELATIONSHIP		
N	To THE	GENDER	BIRTH DATE
NAME	LEASEHOLDER		YYYY-MM-DD
s any member of your household	pregnant?	No	
UDICATE DDEEEDDED I OCATI	ON/C)		
NDICATE PREFERRED LOCATI	UN(S)		
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Priority 1 - Safety or Health requests will be considered where:

- there is a serious risk of harm to the tenant:
- a household member has a medical condition or disability and their current unit:
 - o is inaccessible,
 - o seriously worsens their medical condition or disability, or
 - o causes a significant barrier in accessing treatment.

NOTE:

- Documentation will be required
- Tenants with arrears must enter into a payment plan agreement and abide by the conditions of the agreement.

Priority 2 - Under-housed or Proximity requests will be considered where:

- the number of people in the household increases and more bedrooms are needed; or
- travel back and forth daily to school or work is not possible (e.g.: a tenant lives in Cross Lake and has a job in Winnipeg).

NOTE:

- Documentation will be required
- There must be no incidents of nuisance and disturbance or violations of any agreements in the 12 month period prior to application or at time of unit offer.
- There must not have been arrears on the tenant account in the 12 month period prior to application or at time of unit offer.
- Tenant must not have moved for Priority 2 in the past 12 months.
- Tenant must not have refused an offer for a Priority 2 move in the past 12 months.

Priority 3 - All other move requests including, but not limited to:

- The tenant's desire to be closer to work, school, family, or support agencies within the same community where daily travel is possible but may create a barrier for the tenant;
- Tenant requests a non-smoking building or floor.

NOTE:

- A fee will be charged at the time of the move.
- There must be no incidents of nuisance and disturbance or violations of any agreements in the 12 month period prior to application or at time of unit offer.
- There must not have been arrears on the tenant account in the 12 month period prior to application or at time of unit offer.
- Tenant must not have moved for Priority 3 in the past 12 months.
- Tenant must not have had a move request application cancelled due to refusal of unit offers in the past 12 months.