

Urban/Hometown Green Team Program Grant Application 2024



Deadline date: March 4, 2024
Send to: greenteam@gov.mb.ca

SECTION A – APPLICANT INFORMATION

1. Applicant Type: Municipal Government Northern Affairs Community Council
 Non-profit Organization Education Authority

2. Name of Applicant
(Legal Name of Organization):

3. Operating Name of Applicant:
(if different from above)

4. Applicant Mailing Address:

Street or P.O. Box:	<input type="text"/>
City or Town:	<input type="text"/>
Province and Postal Code:	<input type="text"/>

5. Contact Information:

	Primary Project Contact	Secondary Contact <i>(optional)</i>
Name:	<input type="text"/>	<input type="text"/>
Position Title:	<input type="text"/>	<input type="text"/>
Phone Number(s):	<input type="text"/>	<input type="text"/>
E-mail:	<input type="text"/>	<input type="text"/>

6. Canada Revenue Agency Business #:

7. Workers' Compensation Account #:

OR

Our organization will open a Workers' Compensation account if approved for funding:

8. How many employees does the Applicant have?
(part and full-time employees, excluding Green Team funded employees)
- 50 or less
51-499
500 or more

SECTION B – PROJECT INFORMATION

1. Project Title:

2. Project Location(s) *(if different than mailing address)*:

3. Provide a summary of the project(s), listing specific job tasks of the Green Team employee(s) related to the project(s): *(limit 1000 characters)*

4. Describe how this project will build leadership and employment skills for the Green Team employee(s) as well as the training and supervision that will be provided:

Leadership and employment skills: *(limit 800 characters)*

Training: *(limit 300 characters)*

Supervision: *(limit 300 characters)*

COMMUNITY NEED AND BENEFIT

5. Describe why your project is important to your community/neighbourhood and how it helps build thriving sustainable communities: *(limit 500 characters)*

6. Describe who will benefit from the project: *(e.g. specific interest group, neighbourhood, community, municipality or region) (limit 500 characters)*

COMMUNITY SUPPORT AND INVOLVEMENT

7. List any non-financial partners and their project contributions: *(e.g. gift/services in kind, administrative or technical support) Note: Financial/funding partners to be listed under Section C on page 5.*

Partner Organization Name	Partner Organization Contribution

8. Describe if and how volunteers are involved in the project *(e.g. planning, fundraising, volunteer labour for the project, etc.) (limit 300 characters)*

SECTION C – FUNDING REQUESTED

1. EMPLOYEES

- How many Green Team employees are expected to be hired to work on the project(s)? **NOTE:** If an employee is expected to be hired on both a part-time and on a full-time basis, list them under one area only that is most applicable.

Total # of full-time employee(s) expected to be hired (*maximum 40 hours per week*):

Total # of part-time employee(s) expected to be hired (*maximum 24 hours per week*):

2. WAGE COSTS

- Municipal governments may request up to \$7.65/hour (50% of minimum wage rate) + 50% of costs for vacation pay (2%) + 50% of costs for CPP/EI remittances (approx. 3.8%).
- Northern Affairs Community Councils, non-profit organizations and education authorities may request up to \$15.30/hour (minimum wage rate) + 4% vacation pay + costs for CPP/EI remittances (approx. 7.6%).

Example: 1,280 total hours (2 employees - May to August) X \$15.30/hour X 4% vac. pay X 7.6% CPP/EI remittances = \$21,915.00 for the Total Wage Costs Requested.

Wage Costs (<i>show calculations – see example above</i>)	Total Wage Costs Requested

3. SUPPORT COSTS

- Municipal governments may request a maximum of \$125 per Green Team employee expected to be hired (full-time or part-time).
- Northern Affairs Community Councils, non-profit organizations and education authorities may request a maximum of \$250 per Green Team employee expected to be hired (full-time or part-time).
- Support costs may be used to reimburse approved employers for expenses such as: criminal record and child abuse registry checks; personal protective equipment; project materials; and Workers' Compensation coverage.

Support Costs (<i>list anticipated expenses</i>)	Total Support Costs Requested

4. TOTAL FUNDING REQUESTED

- Municipal governments may request a maximum of \$75,000 per Applicant.
- Northern Affairs Community Councils, non-profit organizations and education authorities may request a maximum of \$150,000 per Applicant.

Total funding requested for wage costs and support costs listed above:

5. **OTHER FUNDING SOURCES**

- List any other provincial or federal government grants you have applied for to support this project.

Name of other grants you applied for (if any):	What are the funds being used for?

SECTION D - CERTIFICATION

If this Application is approved, the Applicant will be bound by and must comply with the Urban/Hometown Green Team Program Guidelines, a copy of which is available at www.manitobago.ca, and which is incorporated into this Application form by reference.

If this application is approved, Manitoba will prepare a letter of agreement setting out the terms and conditions of funding and will provide same to the Applicant. The Applicant must sign and return the letter of agreement to Manitoba in order to receive funding.

We, the undersigned, hereby certify that:

- we are authorized representatives of the Applicant, and have authority to bind it;
- the information set out in this Application is to the best of our knowledge accurate and complete;
- the Applicant shall provide further information and document(s) to the Program as requested; and
- if this Application is approved, the Applicant shall carry out the project(s) as described herein, and in accordance with the Urban/Hometown Green Team Program Guidelines, which we have had an opportunity to review.

Signatures of Applicant’s authorized representatives (two signatures required):

_____ Name of Authorized Representative	_____ Name of Authorized Representative
_____ Position Title	_____ Position Title
_____ Signature	_____ Signature
_____ Date	_____ Date

The Applicant’s personal information is protected by the protection of privacy provisions of The Freedom of Information and Protection of Privacy Act (FIPPA) and The Personal Information Protection and Electronic Documents Act (PIPEDA). The personal information is being collected for the Program administration of the Urban/Hometown Green Team Program offered by Manitoba Municipal and Northern Relations. This collection is authorized under Section 36(1)(b) of The Freedom of Information and Protection of Privacy Act as it is directly related to and necessary for participation in this Program. The personal information may be disclosed only if there is legislative authority for doing so, or if the Applicant consents.