



**Climate and Green Plan  
Town Hall Toolkit**

Town Hall FAQs





## Host Your Own Climate and Green Plan Town Hall

The Climate and Green Plan Town Hall Toolkit and online consultation creates opportunities for Manitobans to help shape the path our province takes to:

- address climate change
- build a greener economy
- protect our valuable water resources
- conserve our natural environment for current and future generations

These are not easy tasks. But, by working together to develop solutions for our province, we believe we can succeed.

### 1. What are climate and green plan town halls?

- Climate and green plan town halls offer individuals and groups an opportunity to get actively involved in discussing the proposed Manitoba Climate and Green Plan with friends, family, colleagues and community members.
- Specifically, Climate and Green Plan town halls:
  - provide Manitobans with an opportunity to learn about the strategic framework Manitoba is proposing to achieve its bold vision of becoming Canada's cleanest, greenest, and most climate resilient province
  - create a conversation on the purpose, value, merits and challenges associated with each of the proposed actions being considered in the plan, particularly those that may directly impact your interests
  - provide feedback to government on the proposed plan

### 2. What ideas will be discussed at the climate and green plan town halls?

- There are four main themes or 'pillars' supporting Manitoba's proposed Climate and Green Plan to become Canada's cleanest, greenest, and most climate-resilient province: climate, jobs, water, and nature. Town hall organizers will have the option of discussing all the pillars or customizing the event by selecting one, two, or three pillars that garner the most interest with the intended audience.



- The climate and green plan town halls will also provide a platform for individuals to share their climate and green stories with community members.

### **3. What will I need to host a climate and green Plan town hall?**

- Town halls can take a variety of forms, from a casual conversation among friends to a formal event in front of a large audience with a moderator, speakers, and panel of experts to take questions and provide their perspectives. The Manitoba government has developed materials to support you in hosting your town hall, in whichever form it takes. Supporting materials include:
  - i. An overview of the proposed strategic framework for the Climate and Green Plan
  - ii. Description of each of the proposed Climate and Green Plan pillars, keystones, and actions
  - iii. Suggested questions for discussion
  - iv. Suggested communications to help you get the word out
  - v. Feedback Forms to share a summary of your Town Hall discussion with government

### **4. Where are some good venues to host a climate and green plan town hall?**

- A suitable venue will depend largely on the expected size of the audience. For larger town halls, community centres and places of worship are good low-cost options. For smaller gatherings, local libraries or public buildings may have meeting rooms available. When organizing a climate and green plan town hall, try to ensure the event is accessible to as many people as possible. Consider the following when selecting a venue:
  - How many people will likely attend? One option to help you gain a better understanding of attendance is by holding advanced registration.
  - Is there adequate parking available?
  - Is the venue adequately accessible?
  - What day of week and time are people likely available?
  - Are there any other conflicting events occurring?



- Do you want to project questions onto a screen or wall, or divide into small working groups with info written on easels?

#### **5. How do I promote my climate and green plan town hall?**

- The Manitoba government has created a suggested email invitation to help you promote your town hall. To view, click here: [manitobaclimategreenplan.ca/toolkit](http://manitobaclimategreenplan.ca/toolkit)

#### **6. As a climate and green plan town hall host, am I required to submit a summary of the discussion?**

- No, town hall hosts are not required to submit a summary of the event's discussion.
- However, for those who wish to submit a summary of the key issues discussed during the event, please use the Town Hall Feedback Forms at [manitobaclimategreenplan.ca/toolkit](http://manitobaclimategreenplan.ca/toolkit) and email completed forms to [ccinfo@gov.mb.ca](mailto:ccinfo@gov.mb.ca). One submission per town hall.

#### **7. What are some ways to capture details of the discussion at your climate and green plan town hall?**

- Identify “note takers” who can record comments and discussions over the course of the event.
- Audio or videotape the town hall (be sure to notify audience of recording).
- Ask participants to take their own notes and make these available at the end of the event.
- Ask participants to complete a short survey and submit at the end of the event.

#### **8. How do town halls fit into Manitoba's Climate and Green Plan?**

- The town halls will provide Manitobans with an opportunity to learn about Manitoba's proposed Climate and Green Plan and share ideas and knowledge with friends and community members.
- Town hall Feedback Form submissions received will be reviewed and considered as we finalize the Climate and Green Plan.



**9. How can I share my thoughts on Manitoba’s proposed plan if I am unable to attend a climate and green plan town hall?**

- Your feedback on the proposed Climate and Green Plan is valuable. We want to hear from as many Manitobans from a diversity of backgrounds as possible. The more Manitobans that share their thoughtful views on the proposed Climate and Green Plan, the stronger our made-in-Manitoba solution will be.
- All Manitobans are encouraged to submit their comments regarding the plan using our Climate and Green Plan online consultation at: [manitobaclimategreenplan.ca](http://manitobaclimategreenplan.ca)

