

*College of Registered Psychiatric Nurses of Manitoba (CRPNM)*

**Members**

Council

Joanne Burns, Winnipeg ^  
Carole Lupkowski, Portage la Prairie ^

Complaints Investigation Committee

Dale Olsechuk, Winnipeg^  
Shannon Plowman, St. Clements^  
Marny Campbell, Winnipeg^

^ Government Appointment

**Mandate:**

The College of Registered Psychiatric Nurses of Manitoba (CRPNM) ensures that the public of Manitoba receives safe, effective psychiatric nursing services through The Regulated Health Professions Act (the Act), its regulations and the CRPNM by-laws.

**Authority:**

[The Regulated Health Professions Act](#)  
[College of Registered Psychiatric Nurses of Manitoba General Regulation](#)  
[Practice of Registered Psychiatric Nursing Regulation](#)

The council manage and conduct the business and affairs of the college; and exercise and carry out the college's mandate, duties and powers in the college's name and on the college's behalf.

**Membership:**

**Council**

Council is to consist of at least six and no more than eleven persons who are either members of the college or public representatives.

Public representatives appointed by minister

- At least 1/3 of the council members must be public representatives appointed to the council by the minister.
- The minister may permit a council to appoint one or more of the public representatives.

**Length of Terms:**

Council:

2 Year Term (a person must not be a member for more than six consecutive years))

**Desirable Expertise:**

- A person who has never practised as a psychiatric nurses and who is not a member of a health profession regulated by an Act of the Legislature for which the minister has statutory responsibility;
- A person who is interested in health and is well informed on health matters generally. An interest in mental health, in particular, would be an asset;
- A person who is interested in the regulation of health professions;
- Previous committee or board experience would be an asset.

**Meetings:****Board**

Frequency: A minimum of 4 times per year (typically 5 including the AGM, but may be more often if the council needs to hear an appeal)

Location: 1854 Portage Avenue, Winnipeg (a virtual option for those that require it is available)

Duration: 9am – 3pm (Saturdays)

**Disciplinary Committees**

Under the RHPA, the Council must establish:

- (a) A Complaints Investigation Committee; and
- (b) An Inquiry Committee

These Committees are to include public representatives appointed from a roster of persons established by the Minister for this purpose. The Council may nominate persons for the roster. The RHPA provides that the Minister may establish a separate roster for one or more health professions.

**Complaints Investigation Committee**

- A council must establish a complaints investigation committee.
- The complaints investigation committee is responsible for investigating complaints and, when the committee considers it appropriate, attempting to resolve them informally.
- The complaints investigation committee is to consist of
  - a member of the college who is appointed as chair;
  - one or more other members of the college; and
  - one or more public representatives, who must make up at least 1/3 of the committee's membership.
- The complaints investigation committee may sit in panels of three or more committee members.
- At least 1/3 of the members of a panel must be public representatives.
- When a complaint is referred to the complaints investigation committee, the chair may select a panel from among the members of the committee to deal with it, and appoint a member of the panel as the panel's chair.

- A quorum for a panel is three members, one of whom must be a public representative.
- A decision or action of a panel is a decision or action of the complaints investigation committee, and a reference in the Act to the complaints investigation committee includes a panel of the committee.

### **Inquiry Committee**

- The inquiry committee is to consist of
  - (a) a member of the college who is appointed as chair;
  - (b) one or more other members of the college or former members of the college, one of whom is appointed as vice-chair; and
  - (c) one or more public representatives, who must make up at least 1/3 of the committee's membership.

### **Other Council Committees**

- Council may authorize a committee of the council to exercise and carry out any of the powers or duties imposed on the council pursuant to the Regulated Health Professions Act, except the power to make regulations or by-laws, establish standards of practice, adopt a code of ethics, or issue practice directions. The authorization may be subject to conditions.
- At least 1/3 of the members of a committee must be public representative
- A public representative appointed to a committee of the council may be a person who is not a member of the council.

### **Remuneration:**

No remuneration. Under review by council.

Members are reimbursed for out-of-pocket expenses in accordance with the CRPNM Policy. Expenses including travel when required. Honoraria for appeals, annual, or special general meetings.