

Annual Hazardous Waste Receiver Report

Guidance for the Completion of a Licensed Hazardous Waste Disposal Facility Annual Report

Annual Report Requirement for Waste Disposal Facilities

The requirement for the Annual Hazardous Waste Report is contained in sub sections 26(1) and 26(2) of the *Hazardous Waste Regulation* 195/2015. Subsection 26(1) requires the operator of a licensed hazardous waste disposal facility to provide to the Director an annual report respecting the hazardous waste received by the facility each year and the manner in which the waste was treated or disposed. Subsection 26(2) requires that the report be submitted on a form or format approved or acceptable to the Director. The report prepared must be provided to the Director no later than March 31 following the year in question.

When and where to send your completed Annual Report

The Annual Report is due to the Director, Environmental Approvals, Manitoba Sustainable Development by March 31 of each year following the year being reported. Please use the attached report table to provide the information or create your own table using this format to submit the report. Return your completed Annual Report to:

By email: raj.rathamano@gov.mb.ca
 By Mail: Hazardous Waste Program
 Environmental Approvals Branch
 Manitoba Sustainable Development
 1007 Century Street
 Winnipeg MB R3H 0W4
 By Fax: (204) 948-2338

For questions please call (204) 945-7086 or email at raj.rathamano@gov.mb.ca

Information required for a Hazardous Waste Disposal Facility Annual Report

As per subsection 26(2) of the *Hazardous Waste Regulation* 195/2015, the report must be submitted on “a form or format approved or acceptable to the Director”. The following information is required for all Hazardous Waste Disposal Facility Annual Reports. A facility may use the form attached at the bottom of this document, or provide the following information in an alternate format:

Calendar Year Reported: Provide and clearly indicate the appropriate calendar year being reported.

Facility/Operation Name: The name of the facility as indicated on the Facility Licence must be provided.

Dangerous Goods Handling and Transportation Act Licence No.: Provide the Licence number assigned to the facility.

Manitoba Generator Registration No.: Provide the MBG number assigned to the facility.

Manitoba Receiver Registration No.: Provide the MBR number assigned to the facility.

Source (Column A):

- Provide the Generator ID No. of the operation from which waste was received.
- Provide the Manitoba Hazardous Waste Generator Registration ID or equivalent ID from outside Manitoba.
- Indicate “Household Origin” if waste was received from household.

Waste Type Received (Column B): Provide a description of hazardous waste received (either UN No. or Provincial Waste Codes). For Provincial waste codes, use Schedule A or B or C of the *Hazardous Waste Regulation*.

Quantity Received (Column C): Provide the quantity of waste received in litres (L) or kilograms (Kg) per year. Enter annual quantity of waste by type as indicated in Column B and from source indicated in Column A.

Method of Disposal or Recycling (Column D): Provide applicable disposal or recycling code for waste type specified in Column B in the quantity specified in Column C. Enter N/A if shipped off-site (use attached list for disposal and recycling codes).

If Column D = N/A:

Final In-Province Destination of Waste (Column E): Provide appropriate in-province licensed hazardous waste disposal facility (receiver registration ID - MBR No.).

Final Out of Province Destination of Waste (Column F): Provide appropriate out of province licensed hazardous waste disposal facility (receiver registration ID or equivalent).

Certification: The legal owner or operator or official representative of the facility must record the following:

- Signature,
- Name,
- Official job title,
- Date,
- Telephone number, and, if available,
- Facsimile number and/or email address.

D-Codes: Hazardous Waste Disposal Codes

Disposal Code	Operation
D1	Release into or onto land, other than by any of operations D3 to D5 or D12.
D2	Land treatment, such as biodegradation of liquids or sludges in soil.
D3	Deep injection, such as injection into wells, salt domes, mines or naturally occurring repositories.
D4	Surface impoundment, such as placing liquids or sludges into pits, ponds or lagoons.
D5	Specially engineered landfilling, such as placement into separate lined cells that are isolated from each other and the environment.
D6	Release into water, other than a sea or ocean, other than by operation D4.
D7	Release into a sea or ocean, including sea-bed insertion, other than by operation D4.
D8	Biological treatment, not other set out in this Schedule.
D9	Physical or chemical treatment, not otherwise referred to in this Schedule, such as calcination, neutralization or precipitation.
D10	Incineration or thermal treatment on land.
D11	Incineration or thermal treatment at sea.
D12	Permanent storage.
D13	Blending or mixing, prior to any of operations D1 to D12.
D14	Repackaging, prior to any of operations D1 to D13.
D15	Release, including the venting of compressed or liquefied gases, or treatment, other than by any of operations D1 to D12.
D16	Testing of a new technology to dispose of a hazardous waste.
D17	Interim storage, prior to any of operations D1 to D12.

R-Codes: Hazardous Waste Recycling Codes

Recycling Code	Operation
R1	Use as a fuel in an energy recovery system, where the net heating value of the material is at least 12 780 kJ/kg.
R2	Recovery or regeneration of substances that have been used as solvents.
R3	Recovery of organic substances that have not been used as solvents.
R4	Recovery of metals and metal compounds.
R5	Recovery of inorganic materials other than metals or metal compounds.
R6	Regeneration of acids or bases.
R7	Recovery of components used for pollution abatement.
R8	Recovery of components from catalysts.
R9	Re-refining or re-use of used oil, other than by operation R1.
R10	Land treatment resulting in agricultural or ecological improvement.
R11	Use of residual materials obtained by any of operations R1 to R10 or R14.
R12	Exchange of a recyclable material for another recyclable material prior to recycling by any of operations R1 to R11 or R14.
R13	Accumulation prior to recycling by any of operations R1 to R11 or R14.
R14	Recovery or regeneration of a substance or use or re-use of a recyclable material, other than by any of operations R1 to R10.
R15	Testing of a new technology to recycle a hazardous recyclable material.
R16	Interim storage prior to any of operations R1 to R11 or R14.